



A step-by-step guide to prepare for your Professional Experience - Tasmania

Please adhere to the below due dates to ensure you are eligible to complete your Professional Experience in **Semester 1, 2025**

Log into InPlace and update the following fields: Emergency contact details, car & transport, conflict of interests, placement preferences and specialisations (Master of Teaching Secondary Students only)	Due Immediately
Visit the Tasmanian Student PE Compliance page and make yourself familiar with your mandatory requirements	Due 10 Mar
Log into eStudent and ensure that your student identification photo is current. If your photo is outdated, please update it by either visiting Uconnect on campus or using the online platform to upload a new photo.	Due 10 Mar
Apply for a Working with Vulnerable People Check (or renew one month prior to the expiry date). Allow up to 6 weeks to receive an outcome of your application	Due 10 Mar
Apply for a TRB Student Good Character Determination – Two-step process 1. Online Application 2. Supporting documentation must be provided directly to the TRB (In person or via Australia Post)	Due 21 Mar
Complete the mandatory online DECYP Safeguarding Training and upload a copy of your completion certificate into InPlace	Due 21 Mar
Read and complete the 2025 Safe to Practise Agreement and upload to InPlace. Complete a Health Assessment form (If you made a safe to practise disclosure in section 2 of the Safe to Practise Agreement)	Due 21 Mar
Upload certification of approved Working with Vulnerable People and TRB Student Good Character Determination registrations into InPlace	Due 11 Apr
Note: Placement details will be released in InPlace no later than 1 week prior to the commencement of the placement. At this time it is expected that you make contact with your Supervising Teacher and Placement Coordinator.	