

Academic Progress Policy

Version 1 – Reconfirmed 27 September 2024

Purpose:

This policy outlines the University's approach to monitoring student academic progress to support and ensure student success.

1	Monitoring and supporting student academic progress	Responsible
1.1	Students enrolled in an award course must meet defined course requirements within the prescribed time limits for the course to be eligible to achieve the award.	Deputy Vice-Chancellor (Education)
1.2	Students enrolled in a course are expected to maintain satisfactory academic progress. This includes: • completing the academic requirements of the course to a satisfactory level; • maintaining a satisfactory rate of academic progress, completing the course within the maximum period of study, if applicable, or within the expected course duration specified on an international student's Confirmation of Enrolment (CoE); and • satisfying the requirements of any compulsory placements or accreditation components in the course.	Deputy Vice-Chancellor (Education)
1.3	The University will provide students with clear, accurate and comprehensive information about their academic standing throughout their course of study in a timely manner. This information will be provided via the Academic Progress Review process.	Deputy Vice-Chancellor (Education)
1.4	Colleges, in collaboration with central support services, will provide targeted support, services and advice to assist students to maintain satisfactory academic progress and subsequently graduate. Colleges will also monitor students' academic progress to identify those not meeting course progression requirements.	Deputy Vice-Chancellor (Education)
1.5	Students not making satisfactory academic progress are expected to seek assistance from the University.	Deputy Vice-Chancellor (Education)
1.6	The University will, where appropriate, place conditions on a student's enrolment or may apply a period of exclusion for the student where the student's circumstances are not conducive to successful completion.	Deputy Vice-Chancellor (Education)
1.7	Colleges will monitor trends in student academic progression and address systemic issues to support student success.	Deputy Vice-Chancellor (Education)
1.8	Academic Progress Review comments will form part of a student's academic record.	Deputy Vice-Chancellor (Education)
1.9	University decisions regarding academic progress will be subject to review and appeal on grounds specified within relevant procedure.	Deputy Vice-Chancellor (Education)

Definitions and acronyms: [academic progress](#) | [academic progress review](#) | [academic standing](#) | [conditions on enrolment](#) | [Confirmation of Enrolment \(CoE\)](#) | [exclusion for lack of academic progress](#) | [study period](#)

27 September 2024 *Once printed this is an uncontrolled document:* [Version history](#)

All University community members must comply with all relevant laws and regulations, University By-Laws, ordinances, policies and procedures.

REPLACED