UNIVERSITY OF TASMANIA

GREENHOUSE GAS INVENTORY

2024

Sustainability
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1 INTRODUCTION

The University of Tasmania has been carbon neutral certified by the Australian Government Climate Active Carbon Neutral Standard since 2016, and it is committed to undertaking measures to reduce gross greenhouse gas emissions (including behavioural changes in resource use, infrastructure improvements and the installation of renewable energy infrastructure) and to identify carbon offset opportunities for emissions that cannot be reduced or eliminated.

The University also recognises the responsibility that it holds within the Tasmanian and global communities to lead in response to the realities of climate change as evidenced through our own global research efforts as well as reducing greenhouse gas emissions in line with local and State Government goals and community expectations. In line with this, the University:

- Signed the University Commitment to the Sustainable Development Goals – The SDG Accord in 2019, with the SDGs embedded into our highest level strategy documents.
- Signed the Universities Letter declaring a climate emergency in 2021 as part of the Race To Zero global campaign. The University committed to:
    - Pledge: Having a 2050 or sooner net zero target.
    - Plan*:* explain what steps will be taken toward achieving net zero.
    - Proceed: taking action towards net zero.
    - Publish: commit to report progress annually.
- Recognises that this is a critical time for action on climate, with the University ramping up our commitment to sustainability and carbon emissions reduction. Key initiatives include:
    - Investment in being certified carbon neutral on scopes 1, 2 and 3 emissions to Australian Government standards since 2016 (one of only a few Australian universities).
    - Full divestment from fossil fuel exposed investment funds since the end of 2021 and a positive screening for investments that help build the future we want to see.
    - Investment in embodied carbon reduction in our new buildings, with the targeted 20% reduction in embodied carbon in our new Inveresk Precinct buildings actually achieving a 32% reduction through working with designers, builders and local materials suppliers.
    - Electrification of the University's passenger vehicles by 2025.
    - Internal carbon budget

This document follows the initial University of Tasmania Greenhouse Gas (GHG) Inventory developed in 2015 (the baseline year) and subsequent inventories. The University GHG Inventory provides the technical underpinnings of the University emissions measurement and emissions reduction. In 2024, the total organisational gross emissions were calculated as 31,767 t CO_2-e, and these emissions were offset to achieve carbon neutrality (sometimes known as net zero). A summary of the University gross carbon emissions per emissions source, and the percentage change compared to the previous Inventory, is provided in Appendices A and B. A summary of offset projects is provided in Section 3.7 Carbon offsets.

The University is legally required to report gross greenhouse gas emissions under the National Greenhouse and Energy Reporting (NGER) scheme. This scheme covers scope 1 emissions (direct release of greenhouse gases from sources that are owned or controlled by the University; e.g., the University vehicle fleet, natural gas use to heat buildings) and scope 2 emissions (emissions released to the atmosphere from the indirect consumption of an energy commodity; e.g., indirect emissions from the generation of purchased electricity). The University reported 8,640 t CO_2-e gross emissions under NGER in the 2023/2024 reporting year. Reporting of scope 3 gross emissions (indirect emissions from sources not owned or controlled by the University; e.g., business travel) is not compulsory under NGER; however, the University will continue building its capability to internally report on selected (material) emissions. The development of this greenhouse gas inventory is a step towards regular and consistent reporting to support emissions reduction efforts.

2 MAJOR UPDATES

This section aims to highlight any major changes to the inventory boundaries, data management and quantification methods from the previous University GHG inventory.

2.1 Organisational boundary changes

The following changes to the University's organisational boundary occurred during the reporting year.

Table 1. Changes to the University's organisational boundary in the reporting year

Facility Name	Services	Meters	Dates Reported
Vodafone Building, Hobart	Electricity	Unknown	01/01/24 – 30/11/24
2/10 View St, Hobart (scope 3 facility)	Electricity	8000307267	01/01/24 – 27/09/24
1 Battery Sq, Hobart (scope 3 facility)	Electricity	8000141817	24/09/24 – 31/12/24
78 Cimitiere St, Launceston (scope 3 facility)	Electricity	8000012975	01/01/24 – 03/09/24
Cradle Coast Campus (Mooreville St)	Electricity	8000002738	01/01/24 – 30/09/24

2.1.1 Operational control review

A review of the facilities under operational control and scope 3 facilities was conducted for this GHG Inventory, resulting in the following changes from previous assessments.

Table 2. Changes to the University's facilities operational control assessment in the reporting year

Facility Name	Previous year status	Reporting year status
Vodafone Building, Hobart	Scope 3 facility	Operational control
Media School Salamanca, Hobart	Scope 3 facility	Operational control
The Shed, 7 Willis St	Scope 3 facility (construction)	Operational control (since Oct)
121 Nunns St, Elliott	Operational control	Scope 3 facility
141 Elizabeth St, Hobart	Operational control	Out of boundary
6 Grace St, Sandy Bay	Operational control	Out of boundary

2.2 Calculation methodology changes

The methodologies for calculation of emissions from the following emission sources have changed since the previous GHG Inventory:

2.2.1 Wastewater

In its previous report, TasWater indicated that it completed a reasonable assurance audit on methodology on indicators reported within the National Greenhouse and Energy Reporting Scheme. Based on the audit findings, TasWater implemented changes to its reporting methodology resulting in a 69% increase in sewerage emissions from the previous year. However, in their latest report (2022-23), used in this GHG Inventory, TasWater indicate that they identified errors in sewerage related GHG emission data reported in its 2021-22 and 2022-23 Annual Performance Reports. The corrected figures were approved by the Clean Energy Regulator. Consequently, the emission factor used in this inventory is significantly lower than the factor used in the 2023 inventory (which was incorrect).

Emissions for 2023 have not been recalculated.

3 GHG INVENTORY DETAILS

The University of Tasmania GHG Inventory provides details of the boundary, data management and the methodology used to calculate the University's carbon footprint. The University's Sustainability area collects, records and maintains the source data. Sustainability also calculates and prepares the GHG Inventory. Ultimate responsibility for these tasks is with the Chief Sustainability Officer.

3.1 Standards used

Data is collected, and emissions calculated according to the National Greenhouse and Energy Reporting (Measurement) Determination 2008, ("the Measurement Determination") the National Greenhouse Accounts (NGA) Factors workbooks (Department of Climate Change, Energy, the Environment and Water 2024) and the Australian Standard 14064.1:2006.

The GHG Inventory was completed in accordance with the Greenhouse Gas Protocol Corporate Accounting and Reporting Standard (WRI/WBCSD 2004, ISO 14064.1: 2006) and the Climate Active Carbon Neutral Standard for Organisations (Climate Active 2022).

3.2 Base year

The first University GHG Inventory was calculated for the 2015 calendar year, which is used as the base year for comparison with the current carbon footprint. Note that the base year inventory was externally audited and a technical assessment of the annual report is conducted at least every three years.

3.3 Annual reporting process

The reporting process, carbon offset purchases and audit requirements for GHG Inventories are set out in Figure 1. Participants in the program can choose to offset their emissions in advance or in arrears. The University of Tasmania will purchase offsets in arrears.

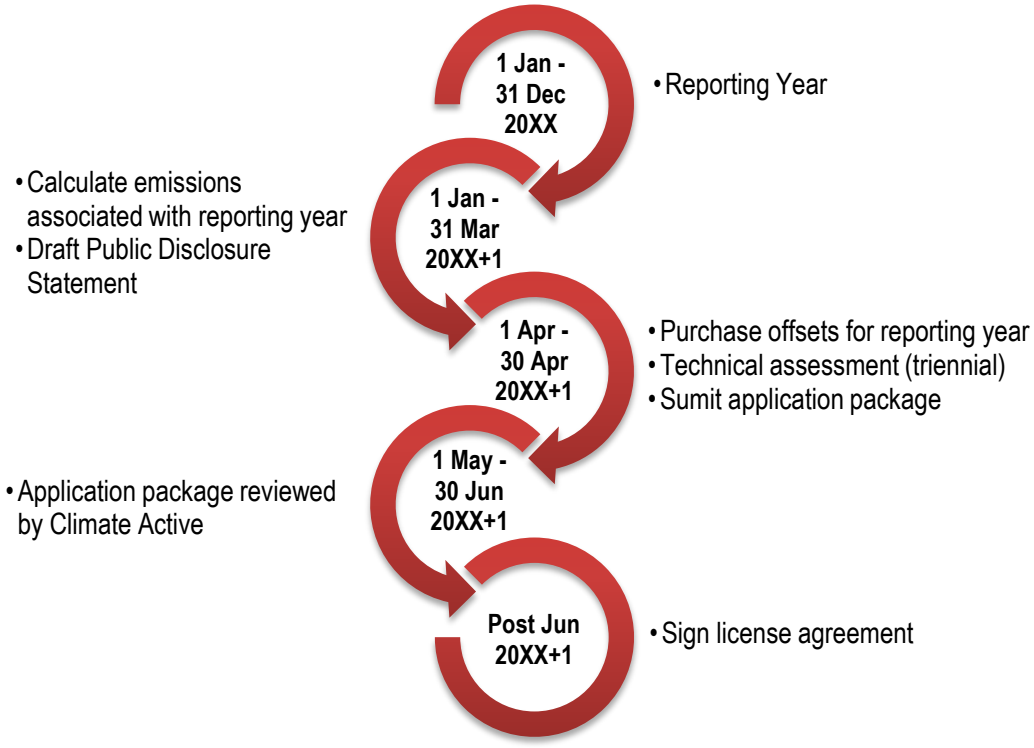

Figure 1: Annual reporting process under the Climate Active Carbon Neutral Standard

3.4 Inventory boundaries

3.4.1 Organisational boundary

3.4.1.1 Operational control

The University GHG Inventory includes the emissions associated with teaching and learning, research and operational activities located at all Australian properties occupied by University staff and students for which the University has operational control. Operational control of facilities at all sites was determined according to Section 11; NGER Act 2007 and was based on whether the University had the authority to introduce and implement operational, health and safety, and environmental policies for the activities undertaken on a site occupied by the University, irrespective of whether it is owned or leased, including those that are located outside physical campus boundaries.

The operational control assessment made for the GHG Inventory is consistent in all cases with the evaluation of the facilities reported under the NGER Act annually by the University. The determination of operational control assessment is documented in the "NGER Decisions and Assessments Register" file. This register is reviewed and updated biannually prior to NGER reporting and Climate Active Carbon Neutral submission. An overall summary of the Australian sites included in the University's organisational boundary is provided in Appendix C.

Joint and co-operative ventures

Identified joint and co-operative ventures located in the University facilities are included in the organisational boundary.

Contractors

Contractors such as security are within the organisational boundary, as the University has the greater authority regarding operational, health and safety, and environmental policies on its sites. This excludes green field building sites where only building contractor staff can enter.

Student residences

Where student accommodation is operated by the University, this has been included as part of the University's organisational boundary.

From December 2017, a number of student accommodation residences operated by the University on and off campus were outsourced to a third party. However, the University still pays utility costs, is responsible for residents and retains control of infrastructure improvements that could affect energy use. Additionally, the third party is subjected to the University's policies and procedures. Therefore, for the purposes of this document, these facilities are considered to be under the University's operational control.

3.4.1.2 Scope 3 facilities

For those facilities not under the University's operational control, a subsequent assessment as to whether the facility was relevant as a scope 3 facility was made. The assessment criteria applied is whether the facility would operate in the absence of the University as an organisation.

Where the facility would independently operate, it was determined not to be a scope 3 facility for the University. Where a facility was determined to be a scope 3 facility for the University, all emissions associated with the facility (as available and further documented below) were included in the inventory.

Work experience placements

During their studies, University students may be required to undertake a work experience placement outside campus (e.g., Rural Health rotation placements). The emissions associated with the work conducted by the students during these placements are considered to be scope 3 emissions of the University.

Staff accommodation

The University provides accommodation to select staff as part of the terms of their contract. The University receives and pays invoices associated with these facilities. Despite the University having no operational control over these properties, they have been included as University scope 3 facilities.

3.4.1.3 Out of boundary

International campuses

The University offers services in Hong Kong Universal Education (HKUE) and Shanghai Ocean University (SOU). The operations of the University in these countries are not included in this inventory as these campuses have been determined outside of the operational control of the University, whereby the University has no authority to introduce operational, health and safety, and environmental policies as guests of these universities.

On campus organisations and businesses

There are several sites at various campuses that were determined not to be under the operational control of the University. Some of these sites receive invoices directly or are on-charged for their electricity use (if separately metered).

- CSIRO (Sandy Bay Campus)
- Melville St carpark (Hobart Campus)
- AFRDI (Newnham Campus)
- SpaceX facility (Bisdee Tier)
- Telstra Antenna (Newnham Campus)
- Airservices Microwave Tower (Cambridge Farm).
- Tasmanian University Student Association (TUSA) leased facilities (Sandy Bay and Newnham campuses)
- Sports facilities: Cricket Pavilion (Sandy Bay Campus); Mowbray Sports Club (Newnham Campus)
- Childcare facilities: Lady Gowrie Child Care Centre and After School Care (Sandy Bay and Newnham campuses)
- All catering facilities (all campuses)
- Other businesses and organisations in University facilities (all campuses)

These decisions on operational control are consistent with those made under NGER Scheme. The facilities listed above have also been determined not to be scope 3 facilities.

Off campus student accommodation

Where off campus accommodation is leased by the University and made available to students (e.g., Rural Health accommodation sites for work experience placements), this is not part of the defined organisational boundary for the University. In these properties the University acts as a standard tenant and thus does not have operational control of these facilities. These facilities have also been determined not to be scope 3 facilities.

3.4.2 Operational boundary

The emissions of all greenhouse gases included in the Kyoto Protocol (carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, perfluorocarbons, sulphur hexafluoride and nitrogen trifluoride) are included in this inventory.

3.4.2.1 Included emissions

Emission sources are grouped in this inventory according to the definitions sourced from the NGA Factors workbooks (Department of Climate Change, Energy, the Environment and Water 2024). Figure 2 visually depicts what emission sources are included in the three scopes.

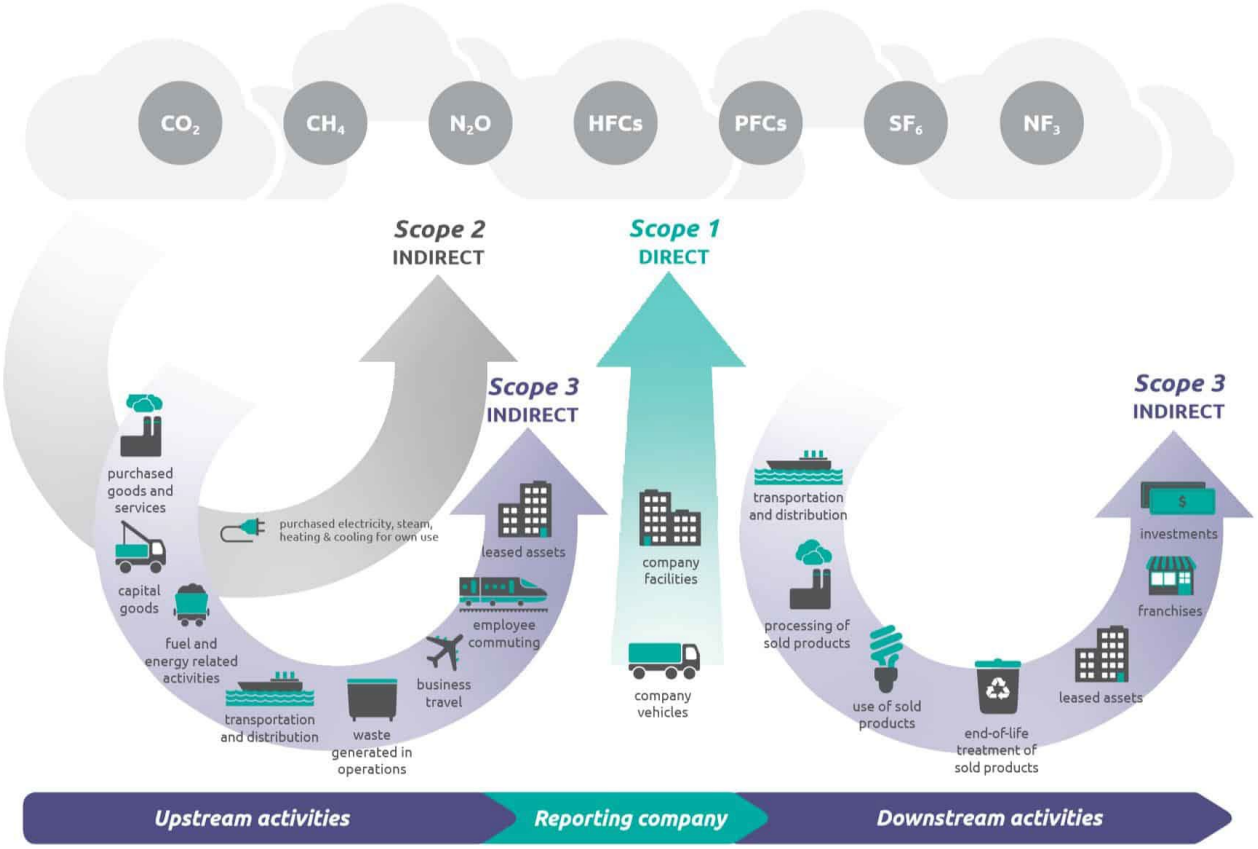

Figure 2. Emission sources classified by scopes. Source: http://www.ghgprotocol.org/

Scope 1 emissions

Scope 1 emissions are direct emissions produced from sources within the boundary of an organisation and as a result of that organisation's activities. The University's scope 1 emissions, consistent with the NGER (Measurement) Determination 2008 arise from the use of natural gas, transport and non-transport liquid fuels and petroleum-based products, refrigerant gases and livestock.

Scope 2 emissions

Scope 2 emissions are indirect emissions associated with a purchased energy product generated outside the organisation's boundary. For the University of Tasmania, the sole energy product purchased which have associated scope 2 emissions is electricity. There are no purchases of heat or steam products within the organisational boundary.

Scope 3 emissions

Scope 3 emissions are other indirect emissions generated in the wider economy as a consequence of an organisation's activities, but which are physically produced by the activities of another organisation. Examples of scope 3 emissions include (but are not limited to) embodied emissions from extraction, production, and transportation of fuel and purchased goods, line loss from electricity transmission and distribution, business travel, waste disposal and outsourced activities (e.g. 'cloud' data storage).

Scope 3 emissions are included in this inventory as required by the Climate Active Technical Guidance Manual (Climate Active 2024) and the GHG Protocol (WRI/WBCSD 2004). Relevant scope 3 emission sources are included where data of sufficient accuracy is available with relative ease of collection.

The following emission sources are included in this inventory (Figure 3).

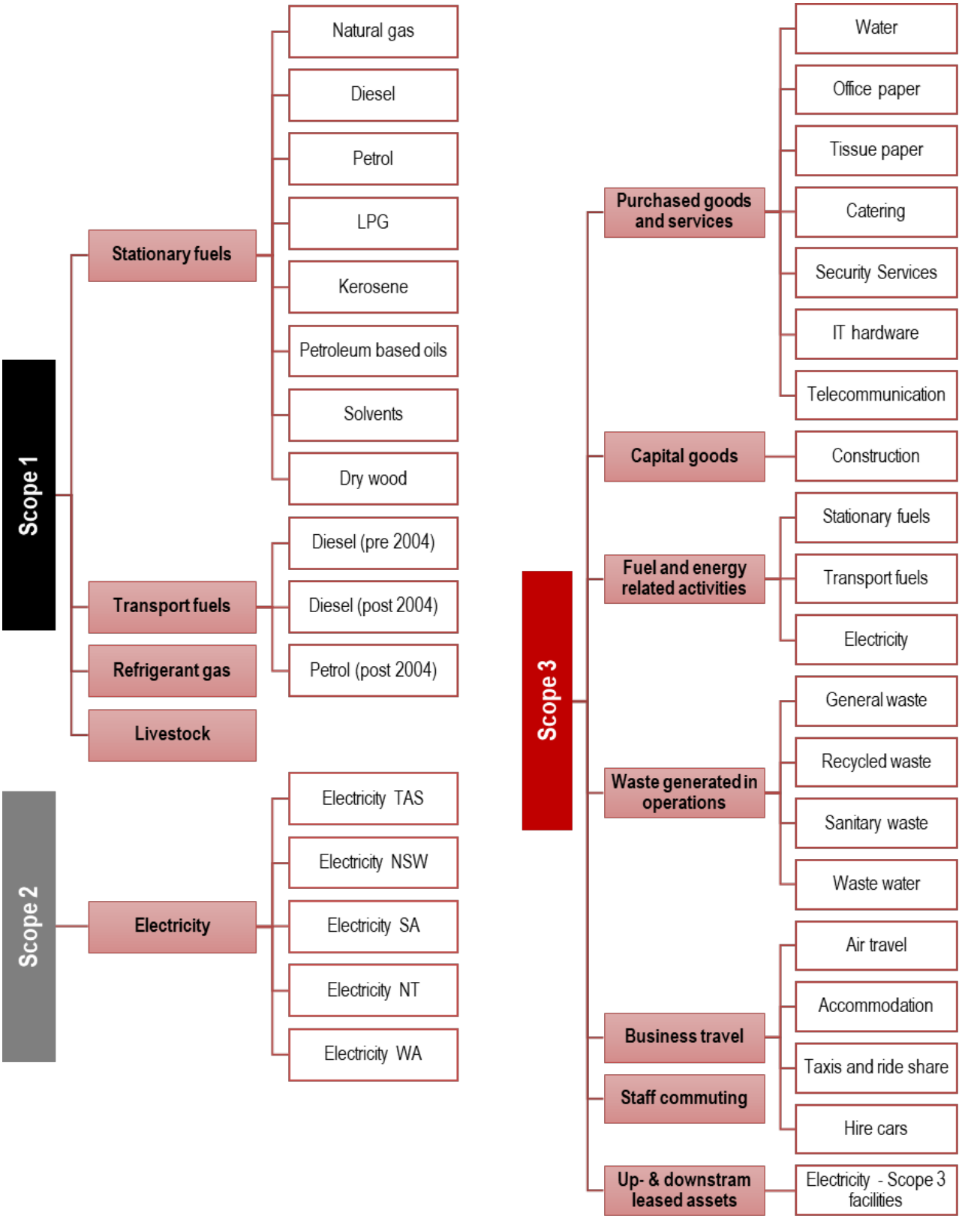

Figure 3. Emission sources reported in this GHG Inventory

3.4.2.2 Non-quantified emissions

Contractors' operations

All contracts were considered, and security services included in the inventory. Other contracts were not included as these emissions are immaterial against the full scope of the inventory or are not relevant following the relevance test (see 3.4.2.3 Excluded emissions).

Work experience placements

Emissions from students undertaking a work experience placement outside campus are not estimated given the difficulty in getting data on the myriad of work placements conducted by students and the clear immateriality of these emissions in the context of the reported emissions for the University.

3.4.2.3 Excluded emissions

Postage, courier and freight

Emissions from this source were excluded as it has been deemed not relevant according to the relevance test. These emissions are likely to be low and do not contribute to the University's greenhouse gas risk exposure as the University provides a service. Hence, stakeholders deemed this source not relevant.

Cleaning services

Emissions from contracted cleaning services were also deemed not relevant and therefore excluded from the inventory. Emissions from this source are likely to be low since most of the cleaning is now conducted using purified ionized alkaline water (chemical free and requires no rinsing) produced on campus. Emissions from electricity used to produce Z-water and for cleaning equipment are already included in the scope 2 emissions of the inventory. In addition, cleaners use electric vehicles to move within campuses. Therefore, remaining emissions are likely to be low and do not contribute to the University's greenhouse gas risk exposure.

Investments

Emissions from invested funds have been excluded as investments also have been deemed not relevant. This is because all funds were divested in 2021 from all fossil fuel-exposed investment funds and therefore key stakeholders did not think this source was relevant, the emissions are not likely to be large, and they do not contribute to our greenhouse gas risk exposure.

3.5 Roles and responsibilities

Management

The Sustainability area, and more specifically the Chief Sustainability Officer, are responsible for managing the University's annual GHG Inventory. Sustainability sits within Student Services and Operations.

Data provision

The following University departments and external organisations gather and provide data for the development of the GHG Inventory:

- Financial Services: invoices and credit card transactions.
- People and Wellbeing: private car travel data.
- Tasmanian Institute of Agriculture: livestock data.
- Sustainability Team: staff commuting and working from home data.
- Strategic Insights and Analytics Team: staff and student numbers.
- Information and Technology Services: ICT hardware expenditure data.
- Campus Services: data on washroom paper and sanitary waste.
- Relevant suppliers: detailed data of office paper, refrigerant gases, waste and recycling, and business air travel and accommodation.

Data collation and analysis

The Sustainability Team collects data from all relevant sources and calculates emissions to develop the annual GHG Inventory in line with the GHG Protocol and the Climate Active Carbon Neutral Standard for Organisations (Climate Active 2022).

Data storage

Financial Services is responsible for retaining the invoice and credit card transactions data utilised in calculating the annual emissions profile for the University. Finance Services uses TechnologyOne; the record keeping abilities of this software comply with all regulations for financial data (minimum 5 years retention).

The University's Built Environment, Energy and Emissions Register System (BEEERS) is currently being used to keep record of natural gas, transport and stationary fuels, electricity, air travel, waste and water activity data.

The Sustainability Team is responsible to gather provider reports and other documents used in the emissions calculation of some sources (e.g., office paper, washroom paper) and to store them in a University network drive utilising relevant security best practices and records management system controlling access.

Since 2018, provider reports and other documents used in the emissions calculation of some sources (e.g., air travel, office paper) are stored in Micro Focus Content Manager (previously Hewlett Packard Enterprise Records Manager), an electronic document and records management system used by the University of Tasmania to capture, manage and provide access to records and information.

Overview and approval

The University GHG Inventory is presented annually to the Sustainability Committee and the University Executive Team for overview and approval. The Sustainability Committee is currently chaired by the Chief Sustainability Officer. Current membership includes representatives from functional areas of the University, academic areas, and students.

After approval, the Inventory is made available on the University Sustainability website (https://www.utas.edu.au/about/sustainability/facilities-and-operations/greenhouse-gas-emissions), which is open to the University community and to the public.

3.6 Reported emissions

A summary of emission sources included in this University GHG Inventory is provided in Appendix A. To be as comprehensive as possible, all sources are included for which data is reasonably available and that can be accurately estimated at the time (Figure 3).

In 2024, the total organisational gross emissions were calculated as 31,767 t CO_2-e. The majority of emissions (64%) correspond to scope 3 emissions (Figure 4). Air travel was the main greenhouse gas emissions source when looking at each source individually, followed by electricity and construction (Figure 5).

Note that there might be a slight variation between this total and the sum of amounts reported in all emission sources in this document due to the rounding associated with reported emissions. Emissions reported with a decimal of 0.5 and above were rounded up.

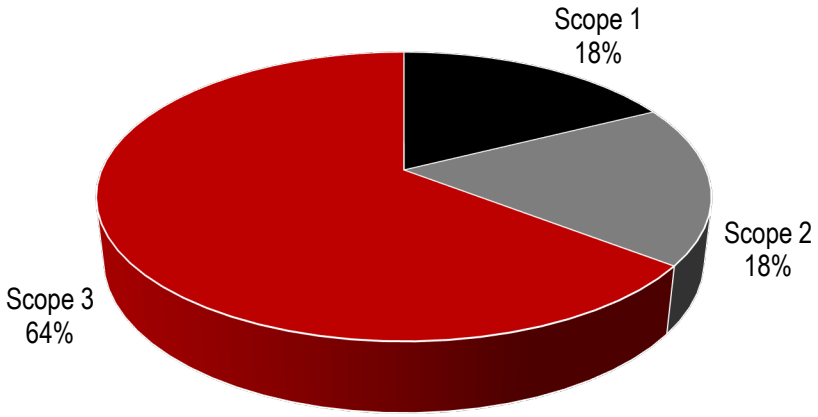

Figure 4. University emissions reported in 2024 by scope.

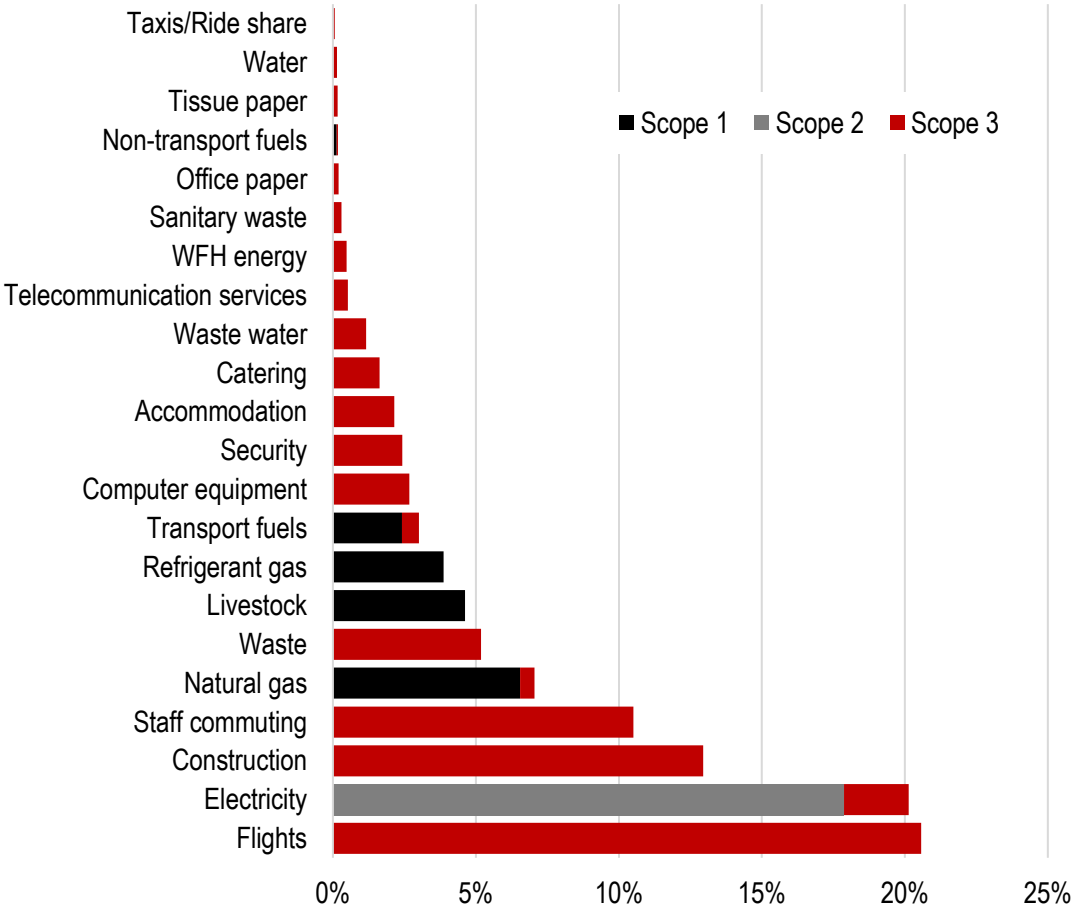

Figure 5. University emissions reported in 2024 by source. WFH denotes 'working from home'.

3.6.1 Emission reductions

Examples of emissions reduction initiatives undertaken at the University of Tasmania in 2023 include:

- Energy related initiatives:
  - Natural gas efficiency and phase-out initiatives, resulting in 102 t CO_2-e avoided emissions in 2024 (a 5% decrease in relation to the previous year).
  - On-going solar photovoltaic generation. The University of Tasmania reduced their 2024 carbon footprint by generating 281,464 kWh of electricity used at University facilities by on-site renewable energy production, avoiding 37 t CO_2-e of GHG emissions.
  - Replacement of the University's passenger fleet vehicles with electric and hybrid vehicles, including installation of significant charging infrastructure at all Tasmanian main campuses. At the end of 2024, the University had 17 electric vehicles, which resulted in the avoidance of 34 t CO_2-e in the reporting year. The objective is to replace all remaining passenger vehicles (25) by the end of 2025.
  - Ongoing energy efficiency initiatives to address issues with old building stock and technologies such as changing older fluorescent and halogen lamps to LED lamps, glazing and insulation works (not quantified).
- Procurement/waste related initiatives:
  - The Re-use program is an online system for the cataloguing and claiming of re-usable furniture and other items. In 2024, the Re-use program avoided the emission of 180 t CO_2-e, as reported by the software provider.

  - Reduction of emissions from waste to landfill from the ongoing rollout of organics collection bins (561 t CO_2-e), as well as implementation of a bin rationalisation program (not quantified).
  - Ongoing reduction of office paper use from the implementation of an online Shared Services forms and approvals solution and deployment of a new On-site Managed Print Service (OMPS). All printers are switched to sleep mode between 6pm and 7am (not quantified).
- Transport initiatives
  - Flexible work arrangements allowing staff to work from home, resulting in the avoidance of 594 t CO_2-e.
  - Reduction of emissions from business travel due to implementation of the University's Sustainable Transport Strategy 2022-2032 (not quantified).
- Other initiatives
  - Water efficiency initiatives at various campuses such as dual flush toilets and water efficient taps (not quantified).
  - The reuse of construction materials and use of low embodied carbon materials in new buildings.
  - Staff engagement strategies that include energy use and waste reduction and sustainable transport choices (e.g., Green Impact program).

3.7 Carbon offsets

The total organisational gross emissions were offset with high quality certified projects, following Climate Active Carbon Neutral Standard principles. The University has taken a portfolio approach to carbon offsets, acquiring both targeted international and domestic verified carbon offsets that are prioritised as Tasmanian-based.

Our strategic objectives for carbon offset purchases are:

- Where possible, provide opportunities to achieve the University's strategic objectives in teaching, learning and research.
- Deliver benefits to the Tasmanian community, to the communities in regions where the University provides education/research services, and regions from which our international students originate.
- Achieve best value for money while achieving the nominated strategic objectives.
- Achieve co-benefits aligning with the University's values (e.g., diversification of local economy; protection of traditional culture; avoided loss of biodiversity).

Project name	Project type	Standard	Country	Offsets retired
Evercreech Plantation Forestry Project	Agriculture Forestry and Other Land Use	ACCU	Tasmania, Australia	950
Katingan Peatland Restoration and Conservation Project	Agriculture Forestry and Other Land Use	VCS	Indonesia	9,000
The Mai Ndombe REDD+ Project	Agriculture Forestry and Other Land Use	VCS	Democratic Republic of Congo	786
Nanning Landfill Gas Power	Energy industries (renewable/non-renewable sources)	GS	China	12,031
Hoa Binh 1 Wind Power	Energy industries (renewable/non-renewable sources)	VCS	Vietnam	9,000
TOTAL				**31,767**

4 CALCULATION METHODOLOGY

This section provides the data sources, assumptions and emissions calculations procedures for each source of emissions identified as within the organisational boundary for the University based on the assessments made in Section 3.4.2.1 Included emissions.

4.1 Scope 1

4.1.1 Natural gas

Natural gas at the University is used for heating, domestic hot water for buildings, high temperature hot water ring mains, cooking, and heating pool water.

Activity data

Activity data is collected from direct invoices received from the University's natural gas provider for the reporting year.

The consumption associated with facilities that are not under the University's operational control for natural gas consumed was deducted from the total reported consumption where available. Where this was not available it has been included in the reported total emissions, which is an overestimate of both the University's scope 1 and 3 emissions. The natural gas on-charged was 310 GJ, an inconsequential amount compared to the total reported natural gas within the organisational boundary.

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

The GHG emissions resulting from natural gas are calculated using the total natural gas used, and the specific emission factor for the reporting period.

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content factor	Emission factor (kg CO_2-e/GJ)
1	01/01/24-31/12/24	Natural gas	Invoices	NGA Factors	N/A	51.53

$$E = TG * EF_G / 1000$$

Where:

E = GHG emissions (t CO_2-e)

TG = Total natural gas used (GJ)

EF_G = Emission factor for natural gas (kg CO_2-e/GJ)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
1	01/01/24-31/12/24	Natural gas	40,357	GJ	2,080	t CO_2-e
Total for source			**40,357**	**GJ**	**2,080**	**t CO_2-e**

4.1.2 Non-transport fuels

Fuels and other petroleum-based products (unleaded petrol, diesel, liquefied petroleum gas, petroleum-based oils, solvents, kerosene, dry wood) are used on University campuses for purposes other than transport, mainly in generators and as lubricants, but also in firefighting training and farm equipment.

Activity data

The amount of fuel used for non-transport purposes is mainly obtained from invoices provided by suppliers.

Additionally, expenditure data on non-transport fuels from other transactions (business and personal credit cards) is obtained from Financial Services reports, which are coded per natural accounts. Natural account codes relevant for stationary fuel are:

- 36112 Fuel – Equipment.
- 39110 Other energy fuels

A small quantity of liquid fuels for non-registered vehicles is also reported in the vehicle fleet fuel cards reports.

Dry wood is also purchased, and the quantity is reported directly by Bell Bay Campus staff.

Assumptions

It is assumed that all fuel in this category is for non-transport use only. A minor quantity might be used in non-registered vehicles.

The Financial Services reports do not always specify fuel type or purpose. When fuel type is unknown, it is assumed to be ULP91 (gasoline) as this is the most used fuel type. When fuel purpose is unknown (i.e., not clearly specified in the 'narrative' field), it is assumed that it is intended for the assigned natural code purpose. It is assumed that all fuel used in equipment was purchased in Tasmania.

Calculation methodology

The GHG emissions resulting from non-transport fuel used are calculated using the total fuel of each type used, and the specific energy content and emission factor for each fuel.

Data from Financial Services reports is screened to ensure that only transactions related to non-transport fuels are considered in the calculation. Transactions identified as transport fuels (wrongly coded) are included in Section 4.1.3 Transport fuels.

In cases where fuel amount is not available (Financial Services reports), an estimated quantity of fuel is calculated from fuel cost using the annual average as published by the Australian Institute of Petroleum (2024). The Tasmanian average is used as all transactions apply to Tasmanian campuses.

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content (GJ/kL or t)	Emission factor (t CO_2-e/GJ)
1	01/01/24-31/12/24	Stationary diesel	Invoices; Financial reports	NGA Factors	38.6	70.20
1	01/01/24-31/12/24	Stationary gasoline	Invoices; Financial reports	NGA Factors	34.2	67.80
1	01/01/24-31/12/24	Stationary liquefied petroleum gas	Invoices	NGA Factors	25.7	60.60
1	01/01/24-31/12/24	Stationary kerosene (not for aircraft)	Invoices	NGA Factors	37.5	69.11
1	01/01/24-31/12/24	Stationary petroleum-based oils	Invoices	NGA Factors	38.8	13.90
1	01/01/24-31/12/24	Dry wood	Estimate	NGA Factors	16.2	1.20

$$E = \sum_{nt} TF_{nt} * EC_{nt} * EF_{nt}/1000$$

Where:

E = GHG emissions (t CO_2-e)

TF_{nt} = Total fuel used of fuel of type nt (kL; t for dry wood)

EC_{nt} = Energy content factor for fuel of type nt (GJ/kL; GJ/t for dry wood)

EF_{nt} = Emission factor for fuel of type nt (kg CO_2-e/GJ)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
1	01/01/24-31/12/24	Stationary diesel	3,486	L	9	t CO_2-e
1	01/01/24-31/12/24	Stationary gasoline	2,416	L	6	t CO_2-e
1	01/01/24-31/12/24	Stationary liquefied petroleum gas	10,413	L	16	t CO_2-e
1	01/01/24-31/12/24	Stationary kerosene (not for aircraft)	4,200	L	11	t CO_2-e
1	01/01/24-31/12/24	Stationary petroleum-based oils	20	L	0	t CO_2-e
1	01/01/24-31/12/24	Dry wood	7,000	kg	0	t CO_2-e
Total for source (excluding dry wood in activity data)			**20,535**	**L**	**42**	**t CO_2-e**

4.1.3 Transport fuels

University staff and postgraduate students use University-owned cars and boats, as well as outsourced (long and short-term hire) vehicles and private vehicles, to carry out their teaching, research and administrative activities.

Outsourced vehicles, although not owned by the University, are considered to be under the University's operational control. Private vehicles used to conduct University business were also included for completeness. Fuel used by the free shuttle between Sandy Bay and Hobart CBD and between Newnham and Inveresk campuses has also been included.

Short-term hire vehicles, although not under the University's operational control, are included here and reported as scope 1 emissions (instead of scope 3) due to the complexity of separating fuel use from vehicles under the University's operational control.

Fuels used in these vehicles include unleaded petrol and diesel.

Activity data

Custom vehicle fleet fuel cards are used to purchase fuel by staff for University owned vehicles (including boats) and short-term leased vehicles. The total amount of each fuel purchased by type of fuel and the quantity supplied is extracted from reports from each of the University's suppliers. Additionally, long-term leased vehicles fuel use is obtained from monthly reports provided by the vehicles' provider (also based on fuel card transactions).

When petrol stations for the University preferred supplier are not readily available, fuel is purchased with business (or personal) credit cards. Data for fuel expenses paid with business or personal credit cards is then obtained from Financial Services reports, which are coded per natural account. Relevant natural account codes for transport fuel are:

- 31031 Fuel – Domestic
- 36109 Fuel – Vessels

Some staff use their personal vehicles for University business. These staff can claim a reimbursement of fuel expenditure based on the distance travelled. Data for distance travelled is then obtained from People and Wellbeing reports.

The free shuttle fuel use data is obtained from the service provider.

Assumptions:

All vehicles have been assumed to be post-2004. Whilst for some of the farm vehicles this may not be true, using the transport emissions factor is a more conservative estimate and thus minimises any potential impact of this assumption. Similarly, some of the fuel may be used in non-road registered vehicles. It has been assumed that this fuel is combusted as transport fuel given that this is a higher emissions factor and thus a conservative estimate.

The Financial Services reports do not always specify fuel type or purpose. When fuel type is unknown, it is assumed to be ULP91 (gasoline) as this is the most used fuel type. When fuel purpose is unknown (i.e., not clearly specified in the 'narrative' field), it is assumed that it is intended for the assigned natural code purpose.

Similarly, People and Wellbeing reports do not specify fuel type. It has been assumed that the distribution by fuel type of private vehicles used for University business is similar to that of the respondents of the most recent Travel Behaviour Survey (biennial). Hybrid cars are assumed to use gasoline.

It is assumed that all fuel used in boats was purchased in Tasmania.

Calculation methodology

The GHG emissions resulting from the fuel used in owned and outsourced vehicles are calculated using the total fuel of each type used, and the specific energy content and emission factor for each fuel.

Data from Financial Services reports is screened to ensure that only transactions related to the use of vehicles are considered in the calculation. Transactions identified as non-transport fuels (wrongly coded) are included in Section 4.1.2 Non-transport fuels.

The Financial Services reports do not provide fuel quantity thus, an estimated quantity is calculated from fuel cost as published by the Australian Institute of Petroleum (2025). The Tasmanian annual average was used for transactions for boats and land-based vehicles that were identified to occur in major Tasmanian cities. The national average is used for all other transactions because location is not always specified, and it would be onerous to identify. As national average prices are lower, this is a conservative approach.

The People and Wellbeing reports for private cars do not provide fuel quantity thus, an estimated quantity is calculated from distance travelled reported by staff and the average consumption for passenger vehicles per fuel type in Tasmania (Australian Bureau of Statistics 2020; latest release).

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content (GJ/kL)	Emission factor (kg CO_2-e/GJ)
1	01/01/24-31/12/24	Transport (post 2004) diesel	Invoices; Financial reports	NGA Factors	38.60	70.41
1	01/01/24-31/12/24	Transport (post 2004) gasoline	Invoices; Financial reports	NGA Factors	34.20	67.62

$$E = \sum_t TF_t * EC_t * EF_t/1000$$

Where:

E = GHG emissions (t CO_2-e)

TF_t = Total fuel used of fuel of type t (kL)

EC_t = Energy content factor for fuel of type t (GJ/kL)

EF_t = Emission factor for fuel of type t (kg CO_2-e/GJ)

Calculated emissions

Scope	Reporting Period	Emission source	Activity data	Unit	GHG emissions	Unit
1	01/01/24-31/12/24	Transport (post 2004) diesel	131,454	L	357	t CO_2-e
1	01/01/24-31/12/24	Transport (post 2004) gasoline	176,515	L	408	t CO_2-e
Total for source			**307,969**	**L**	**765**	**t CO_2-e**

4.1.4 Refrigerant gas

Refrigerant gases are used at the University of Tasmania for building and vehicle air conditioning, for kitchen and laboratory refrigerators and air compressors. In this GHG Inventory we include only refrigerants that are used to top up or refill equipment.

Activity data

Data is obtained from reports provided by the University's suppliers, which include amount of refrigerant recharge (as a proxy for leakage) during the year per gas type.

Note that in some cases the whole amount of gas used to refill equipment was used (without considering previously reclaimed gas from the same equipment), resulting in overreporting for this emission source.

Assumptions

The refrigerant gas R22 has not been included as it is not considered to be a reportable greenhouse gas (Clean Energy Regulator 2017).

Calculation methodology

Global Warming Potentials (GWPs) for refrigerant gases were used. GWPs are consistent with NGER Regulations, which are based on the IPCC Fifth Assessment Report (Myhre at al. 2013).

Refrigerant gas composition of gases used is as follows:

Refrigerant gas	HFC-32 (%)	HFC-125 (%)	HFC-134a (%)	HFC-143a (%)	R-600 (%)	R-601a (%)
R134a	-	-	100	-		
R404a	-	44	4	52		
R407c	23	25	52			
R410	50	50	-	-		
R438a	8.5	45	44.2		1.7	0.6

Scope	Reporting period	Emission source	Data source	Methodology reference	GWP (kg CO_2-e/kg)
1	01/01/24-31/12/24	Refrigerant gas R134a	Supplier summary	NGER Regulations	1,300
1	01/01/24-31/12/24	Refrigerant gas R404a	Supplier summary	NGER Regulations	3,943
1	01/01/24-31/12/24	Refrigerant gas R407c	Supplier summary	NGER Regulations	1,624
1	01/01/24-31/12/24	Refrigerant gas R410	Supplier summary	NGER Regulations	1,924
1	01/01/24-31/12/24	Refrigerant gas R438a	Supplier summary	NGER Regulations	2,059

The GHG emissions resulting from each type of refrigerant were calculated using the recharged gas quantities and global warming potentials.

$$E = \sum_n RG_n * GWP_n \,/\, 1000$$

Where:

E = GHG emissions (t CO_2-e)

RG_n = Total amount of refrigerant gas type n recharged (kg)

GWP_n = Global warming potential of refrigerant type n (kg CO_2-e/ kg refrigerant)

Calculated emissions

Scope	Reporting Period	Emission source	Activity data	Unit	GHG emissions	Unit
1	01/01/24-31/12/24	Refrigerant gas R134a	35	kg	46	t CO_2-e
1	01/01/24-31/12/24	Refrigerant gas R404a	72	kg	282	t CO_2-e
1	01/01/24-31/12/24	Refrigerant gas R407	16	kg	26	t CO_2-e
1	01/01/24-31/12/24	Refrigerant gas R410	395	kg	760	t CO_2-e
1	01/01/24-31/12/24	Refrigerant gas R438a	56	kg	114	t CO_2-e
Total for source			**573**	**kg**	**1,228**	**t CO_2-e**

4.1.5 Livestock

Cattle (dairy cows, bulls and heifers) are used in teaching and research activities at the University Elliot Dairy Farm. During digestion of feed, cattle produce methane (CH_4), a greenhouse gas.

Activity data

The Tasmanian Institute of Agriculture (TIA) Dairy Research Facility manager provides data on the date of birth or entry of each head of cattle, as well as the date in which each head is sold or dies (if relevant). The data delineates dairy cows and other (including heifers, calves and bulls).

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

The GHG emissions resulting from cattle were estimated using the emission factor calculated from the methane production rates listed below and the methane global warming potential.

The 2019 International Panel for Climate Change Good Guidelines for greenhouse gas inventories for the agricultural, forestry and other land use (Gavrilova et al. 2019) provides tier 1 enteric fermentation emissions factors for Oceania cattle. The GWP of methane has been applied in consistency with NGER Regulations.

Regional characteristics	Cattle category	Emission factor (kg CH_4 $head^{-1}$ yr^{-1})	Comments
Oceania: Commercialised dairy sector based on grazing. Separate beef cow herd, primarily grazing rangelands and hill country of widely varying quality. Growing amount of feedlot feeding with grains. Dairy cows are a small part of the population	Dairy	93	Average milk production of 4,400 kg $head^{-1}$ yr^{-1}
	Other	63	Includes mature males, mature females and young

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CH_4 $head^{-1}$ yr^{-1})	GWP CH_4	Emission factor (t CO_2-e $head^{-1}$ yr^{-1})
1	01/01/24-31/12/24	Dairy cows	Farm summary	IPCC GPG 2019	93	28	2.604
1	01/01/24-31/12/24	Other	Farm Summary	IPCC GPG 2019	63	28	1.764

The data provided by farm managers was analysed to determine the total number of days each animal was held on site. The total number of days per livestock category (dairy cows and other) was divided by the number of days in the year to obtain an equivalent numbers of heads per annum.

$$E = \sum_C N_C * EF_C/1000$$

Where:

E = GHG emissions (t CO_2-e)

N_C = Equivalent number of cattle of type C on the farm for one year

EF_C = Calculated emission factor for cattle of type C (kg CO_2-e $head^{-1}$ $year^{-1}$)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
1	01/01/24-31/12/24	Dairy Cows	445	Equivalent head yr^{-1}	1,160	t CO_2-e
1	01/01/24-31/12/24	Other	175	Equivalent head yr^{-1}	308	t CO_2-e
Total for source			**620**	**Equivalent head yr^{-1}**	**1,468**	**t CO_2-e**

4.2 Scope 2

4.2.1 Electricity

Electricity at the University is used for HVAC (heating, ventilation and cooling), building mechanics (e.g., lifts, fire detection), lighting (including security), domestic hot water (DHW), and power for appliances and equipment for teaching, research and administrative activities.

Activity data

For most facilities, invoice data from electricity providers was used to calculate emissions from this source. Where invoices were not provided for the whole of the reporting period, the average daily electricity usage was used to fill data gaps. Where invoices were not available, electricity use was estimated from meter readings.

The consumption by on-campus based organisations that are not under the University's operational control (see section 3.4.1.3) was deducted from the total reported consumption where available. Where this information was not available, it has been included in the reported total emissions, which is an overestimate of both the scope 2 and 3 emissions for the University. The electricity use on-charged to these facilities represented 3.3% of the total electricity use across all facilities determined to be within the University organisational boundary.

Assumptions

Inveresk Campus

Part of the Inveresk Campus was under construction and renovation in the reporting year, however there are not separate invoices for most of these areas. Therefore, the whole campus except the future Shed Building in Willis St was considered to be under the University's operational control. This is a conservative approach.

Rozelle Campus

Electricity billing information was not available for Rozelle Campus (NSW). Monthly meter readings were used to estimate the consumed electricity at this campus. Only two out of four buildings at Rozelle were metered in the reporting year, hence total electricity use was extrapolated based on area to reflect campus electricity use.

Yarragadee Observatory
Electricity use at Yarragadee Observatory (WA) was estimated from meter readings provided by staff at the site, which were used for the calculation of average electricity use per day.

Sites with no electricity
No electricity is supplied to Proctors Quarry and thus no estimates have been made for this facility.

Calculation methodology

The University uses a location-based methodology to calculate emissions from electricity use. The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

The GHG emissions resulting from electricity use are calculated using the total electricity used at different states/territories, and the specific emission factor for each state/territory and reporting period.

Scope	Reporting period	Emission source	Data Source	Methodology reference	Emission factor (kg CO_2-e/kWh)
2	01/01/24-31/12/24	Electricity - TAS	Invoices	NGA Factors	0.12
2	01/01/24-31/12/24	Electricity - NSW and ACT	Meter readings	NGA Factors	0.68
2	01/01/24-31/12/24	Electricity - SA	Invoices	NGA Factors	0.25
2	01/01/24-31/12/24	Electricity - NT	Invoices	NGA Factors	0.54
2	01/01/24-31/12/24	Electricity - WA	Estimation	NGA Factors	0.53
2	01/01/24-31/12/24	Electricity - generation	Meter readings		0.00

$$E = \sum_s TE_s * EF_{es}/1000$$

Where:

E = GHG emissions (t CO_2-e)
TE_S = Total electricity used in state/territory s (kWh)
EF_E = Emission factor for electricity in state/territory s (kg CO_2-e/kWh)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
2	01/01/24-31/12/24	Electricity - TAS	46,148,038	kWh	5,538	t CO_2-e
2	01/01/24-31/12/24	Electricity - NSW	116,464	kWh	79	t CO_2-e
2	01/01/24-31/12/24	Electricity - SA	51,458	kWh	13	t CO_2-e
2	01/01/24-31/12/24	Electricity - NT	58,725	kWh	32	t CO_2-e
2	01/01/24-31/12/24	Electricity - WA	28,814	kWh	15	t CO_2-e
2	01/01/24-31/12/24	Electricity - generation	281,464	kWh	0	t CO_2-e
Total for source			**46,684,963**	**kWh**	**5,677**	**t CO_2-e**

4.3 Scope 3

4.3.1 Natural gas

Activity data

As per Section 4.1.1.

Assumptions

There is no published scope 3 factor for Tasmania in the NGA Factors Workbook due to confidentiality constraints that arise from the use of a limited number of NGER data inputs. It is suggested that for Tasmania the use of the Victorian emission factor is appropriate (Department of Climate Change, Energy, the Environment and Water 2024).

Calculation methodology

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content factor	Emission factor (kg CO_2-e/GJ)
3	01/01/24-31/12/24	Natural gas	Invoices	NGA Factors	N/A	4

$$E = TG * EF_{G3}/1000$$

Where:

E = GHG emissions (t CO_2-e)

TG = Total natural gas used (GJ)

EF_{G3}= Calculated scope 3 emission factor for natural gas (kg CO_2-e/GJ)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Natural gas	40,357	GJ	161	t CO_2-e
Total for source			**40,357**	**GJ**	**161**	**t CO_2-e**

4.3.2 Non-transport fuels

Activity data

As per Section 4.1.2.

Assumptions

The NGA Factors Workbook does not provide a scope 3 factor for dry wood and therefore it has not been included in the inventory. Given that scope 1 emissions for this source are virtually zero, the assumption of zero scope 3 emissions for dry wood is considered inconsequential.

Calculation methodology

The scope 3 emissions resulting from non-transport fuel use are calculated using the total fuel of each type consumed, and the specific scope 3 emission factor for each fuel.

Note that the scope 3 emissions factors are applicable irrespective of whether the fuel was used for stationary or transportation purposes. These are presented separately however for consistency with the relevant sections.

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content (GJ/kL or t)	Emission factor (t CO_2-e/GJ)
3	01/01/24-31/12/24	Stationary diesel	Invoices; Financial reports	NGA Factors	38.6	17.3
3	01/01/24-31/12/24	Stationary gasoline	Invoices; Financial reports	NGA Factors	34.2	17.2
3	01/01/24-31/12/24	Stationary liquefied petroleum gas	Invoices	NGA Factors	25.7	20.0
3	01/01/24-31/12/24	Stationary kerosene (not for aircraft)	Invoices	NGA Factors	37.5	18
3	01/01/24-31/12/24	Stationary petroleum-based oils	Invoices	NGA Factors	38.8	18

$$E = \sum_n TS_n * EC_n * EF_{n3}/1000$$

Where:

E = GHG emissions (t CO_2-e)
TS_n = Total energy source used of type n (kL)
EC_n = Energy content factor for fuel of type n, if applicable (GJ/kL)
EF_{n3} = Scope 3 emission factor for energy source n (kg CO_2-e/kL)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Stationary diesel	3,486	L	2	t CO_2-e
3	01/01/24-31/12/24	Stationary gasoline	2,416	L	1	t CO_2-e
3	01/01/24-31/12/24	Stationary liquefied petroleum gas	10,413	L	5	t CO_2-e
3	01/01/24-31/12/24	Stationary kerosene (not for aircraft)	4,200	L	3	t CO_2-e
3	01/01/24-31/12/24	Stationary petroleum-based oils	20	L	0	t CO_2-e
Total for source			**20,535**	**L**	**12**	**t CO_2-e**

4.3.3 Transport fuels

Activity data

As per Section 4.1.3.

Assumptions

No additional assumptions for scope 3 emissions from transport fuels were made.

Calculation methodology

The scope 3 GHG emissions resulting from non-transport fuel use are calculated using the total fuel of each type used, and the specific scope 3 emission factor for each fuel.

Note that the scope 3 emissions factors are applicable irrespective of whether the fuel was used for stationary or transportation purposes. These are presented separately however for consistency with the relevant sections.

Scope	Reporting period	Emission source	Data source	Methodology reference	Energy content (GJ/kL)	Emission factor (kg CO_2-e/GJ)
1	01/01/24-31/12/24	Transport (post 2004) diesel	Invoices; Financial reports	NGA Factors	38.60	17.3
1	01/01/24-31/12/24	Transport (post 2004) gasoline	Invoices; Financial reports	NGA Factors	34.20	17.2

$$E = \sum_n TS_n * EC_n * EF_{n3}/1000$$

Where:

E = GHG emissions (t CO_2-e)
TS_n = Total energy source used of type n (kL)
EC_n = Energy content factor for fuel of type n, if applicable (GJ/kL)
EF_{n3} = Scope 3 emission factor for energy source n (kg CO_2-e/kL)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Transport (post 2004) diesel	131,454	L	88	t CO_2-e
3	01/01/24-31/12/24	Transport (post 2004) gasoline	176,515	L	104	t CO_2-e
Total for source			**307,969**	**L**	**192**	**t CO_2-e**

4.3.4 Electricity

4.3.4.1 Electricity: Operational control

Activity data

As per Section 4.2.1. This category of emissions relates to the distribution and transmission of electricity in the relative state for the electricity already reported as a scope 2 emissions source.

Assumptions

No additional assumptions for scope 3 emissions from electricity were made.

Calculation methodology

The scope 3 emissions resulting from electricity use at facilities under University operational control are calculated using the total electricity used, and the specific scope 3 emission factor for each state/territory.

Scope	Reporting period	Emission source	Data Source	Methodology reference	Emission factor (kg CO_2-e/kWh)
3	01/01/24-31/12/24	Electricity - TAS	Invoices	NGA Factors	0.01
3	01/01/24-31/12/24	Electricity - NSW and ACT	Estimation	NGA Factors	0.05
3	01/01/24-31/12/24	Electricity - SA	Invoices	NGA Factors	0.08
3	01/01/24-31/12/24	Electricity - NT	Invoices	NGA Factors	0.07
3	01/01/24-31/12/24	Electricity - WA	Estimation	NGA Factors	0.04

$$E = \sum_s TE_s * EF_{es3}/1000$$

Where:

E = GHG emissions (t CO_2-e)

TE_S = Total electricity used in state/territory s (kWh)

EF_{es3} = Scope 3 emission factor for electricity in state/territory s (kg CO_2-e/kWh)

Calculated emissions

Scope	Reporting Period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Electricity - TAS	46,148,038	kWh	461	t CO_2-e
3	01/01/24-31/12/24	Electricity - NSW	116,464	kWh	6	t CO_2-e
3	01/01/24-31/12/24	Electricity - SA	51,458	kWh	4	t CO_2-e
3	01/01/24-31/12/24	Electricity - NT	58,725	kWh	4	t CO_2-e
3	01/01/24-31/12/24	Electricity - WA	28,814	kWh	1	t CO_2-e
3	01/01/24-31/12/24	Electricity - generation	281,464	kWh	0	t CO_2-e
Total for source			**46,684,9634**	**kWh**	**477**	**t CO_2-e**

4.3.4.2 Electricity: Scope 3 facilities

Activity data

For facilities considered to be scope 3 facilities (see Appendix C), directly billed invoice data from suppliers was used to calculate the emissions when available. In some cases, invoices were not provided for the complete reporting period; for these sites the average daily electricity consumption has been used to fill the data gaps.

Electricity use in TAFE Newcastle (NSW), clinical schools (TAS), and a number of staff accommodation, teaching and learning and office space in non-University buildings (TAS) was estimated as no invoices are available for these sites (see assumptions below).

Assumptions

Clinical schools

The Royal Hobart Hospital and Mersey Rural Clinical School (Latrobe) on-charge the University for the electricity consumed in its operations for the areas occupied by University staff. However, no invoices were received for the reporting year. In the absence of other data, electricity use is assumed to be the same as the last year for which invoices were received (2018 for Hobart and 2023-2024 for Latrobe).

Electricity use at the Launceston Clinical School was estimated from meter readings provided by staff at the site. The meter readings were used for the calculation of average electricity use per day, and the total electricity use was estimated for the reporting period.

Staff accommodation and office space

For some staff accommodation and office space in Tasmanian non-University buildings, no electricity consumption data is available. In the absence of any other information, these have been assumed to be equivalent to a 5+ person Tasmanian household, as estimated by the Australian Energy Regulator (2021).

The electricity consumption in the space occupied by the University in the Melbourne Study Centre has been assumed to be equivalent to a 5+ person Victorian household, but extrapolated to the number of full-time equivalent students.

Sites with no electricity

No electricity is supplied to Wedge Island and thus no estimates have been made for this facility.

Calculation methodology

For facilities judged to be outside the operational control of the University but within the organisation reporting boundary (see Section 3.4.1.2 for criteria used in the assessment), emissions are reported as scope 3 emissions. For these scope 3 facilities, total electricity consumed and the NGER Measurement Determination scope 2 and scope 3 factors have been used to calculate emissions.

Scope	Reporting period	Emission source	Data Source	Methodology reference	Emission factor (kg CO_2-e/kWh)
2	01/01/24-31/12/24	Electricity - TAS	Invoices and estimation	NGA Factors	0.12
3	01/01/24-31/12/24	Electricity - TAS	Invoices and estimation	NGA Factors	0.01
2	01/01/24-31/12/24	Electricity - VIC	Estimation	NGA Factors	0.79
3	01/01/24-31/12/24	Electricity - VIC	Estimation	NGA Factors	0.07

$$E = \sum_s TE_s * EF_{es}/1000$$

Where:

E = GHG emissions (t CO_2-e)

TE_S = Total electricity used in state/territory s (kWh)

EF_{es} = Scope 2 emission factor for electricity in state/territory s (kg CO_2-e/kWh)

Calculated emissions

Scope	Reporting Period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Electricity – TAS (scope 3 facility)	933,845	kWh	121	t CO_2-e
3	01/01/24-31/12/24	Electricity – VIC (scope 3 facility)	139,119	kWh	120	t CO_2-e
Total for source			**1,072,964**	**kWh**	**241**	**t CO_2-e**

4.3.5 Waste to landfill and recovery

The University produces different types of waste as a result of its research, learning and teaching and operational activities.

Activity data

Volume of waste to landfill and recycled waste is supplied in electronic reports by the waste contractors for Tasmanian and Sydney campuses and for student residences. Waste from facilities not under the University's operational control has been removed from the emissions calculations, when possible, in accordance with the organisational boundary assessment.

Assumptions

Fullness

The waste services provider for Tasmanian and Sydney campuses records weights from the scales on some trucks at the time of service. However, if there are technical difficulties with the scales or communications with the truck, and where trucks do not have scales, the volume of each bin is provided, and bins are considered to be full. In these instances, the total volume was corrected for partly full bins (75% of total volume). An audit conducted in 2012 showed that bins prior to collection were 55% full in average across three campuses, therefore 75% is a conservative approach.

Emission factors

A comprehensive waste audit was conducted in 2022 in the two main Tasmanian campuses (excluding residences) and an emissions factor for waste to landfill estimated based on composition of waste. This was

lower than the National Greenhouse Accounts factor for commercial and industrial waste, which is in turn lower than the emission factor for municipal solid waste that was used in the 2021 and earlier inventories. Therefore, the commercial and industrial waste emission factor is used in this inventory for waste to landfill reported by the University's service provider (a conservative approach given the audit findings).

Emissions from special collections for animal removal and organic waste that was sent to landfill are estimated separately using the NGA factor for food.

The municipal solid waste emission factor is used for waste from residences as the waste composition is likely similar to this stream in this case.

Calculation methodology

Government sources were used for volume to waste conversion factors (Green Industries SA 2017; USDA n.d.). The following assignations have been made for each waste type based on the main waste provider categories of waste.

Waste type	Destination	Waste stream	Conversion factor (t/m^3)	Source
Animal removal	Landfill	Organic	0.425	Green Industries SA
Batteries	Recycling	Recycled waste	1.131	Green Industries SA
Cardboard	Recycling	Recycled waste	0.094	Green Industries SA
Comingled	Recycling	Recycled waste	0.063	Green Industries SA
Document destruction	Recycling	Recycled waste	0.129	Green Industries SA
Ewaste	Recycling	Recycled waste	0.177	Green Industries SA
General bulk waste	Landfill	Commercial waste to landfill	0.307	Green Industries SA
General waste	Landfill	Commercial waste to landfill	0.150	Green Industries SA
General waste (residences)	Landfill	Municipal waste to landfill	0.150	Green Industries SA
Glass	Recycling	Recycled waste	0.174	Green Industries SA
Hazard	Landfill	Commercial waste to landfill	0.227	Green Industries SA
Liquid	Recycling	Recycled waste	1.000	USDA
Liquid grease trap	Recycling	Recycled waste	0.872	USDA
Medical	Landfill	Commercial waste to landfill	0.227	Green Industries SA
Metal	Recycling	Recycled waste	0.900	Green Industries SA
Organic	Recycling	Recycled waste	0.386	Green Industries SA
Organic	Landfill	Organic	0.386	Green Industries SA
Sawdust	Recycling	Recycled waste	0.300	Green Industries SA
Tubes	Recycling	Recycled waste	0.243	Green Industries SA
White paper	Recycling	Recycled waste	0.129	Green Industries SA

Although information on specific composition of waste to landfill is available from the internal waste audits, emissions factors for total waste disposed to landfill by broad waste stream category were used for simplicity. As this is higher than the emission factor estimated from the waste audit, this is a conservative approach.

Scope	Reporting Period	Emission source	Data source	Methodology reference	Emission factor (t CO_2-e/t)
3	01/01/24-31/12/24	Commercial waste to landfill	Supplier summary	NGA Factors	1.3
3	01/01/24-31/12/24	Municipal solid waste to landfill	Supplier summary	NGA Factors	1.6
3	01/01/24-31/12/24	Organic waste to landfill	Supplier summary	NGA Factors	2.1
3	01/01/24-31/12/24	Recycled waste	Supplier summary	NGA Factors	0.00

$$E = \sum_{wt} W_{wt} * EF_{wt}$$

Where:

E = GHG emissions (t CO_2-e)
W_{wt} = Total weight of waste category wt (t)
EF_w = Emission factor for waste of category wt (t CO_2-e/t waste)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Commercial waste to landfill	652	t	848	t CO_2-e
3	01/01/24-31/12/24	Municipal solid waste to landfill	469	t	751	t CO_2-e
3	01/01/24-31/12/24	Organic waste to landfill	23	t	49	t CO_2-e
3	01/01/24-31/12/24	Recycled waste	678	t	0	t CO_2-e
Total for source			**1,822**	**t**	**1,647**	**t CO_2-e**

4.3.6 Sanitary waste

Activity Data

The sanitary service suppliers provide reports detailing the number of bins serviced per invoice period, bin volume and visits per year or frequency. Providers were not able to provide any data on the total weight of waste collected, thus the number of bins and collection frequency have been used as the source data.

Assumptions

In the absence of any information on the bin levels, it is assumed that each bin is 50% full based on initial greenhouse gas inventory consultant recommendation.

As sanitary waste is not general waste, an assumption about its relative density is required. Considering the categories published in the NGA Factors, sanitary waste was considered similar to “nappies”.

Calculation methodology

The number of total collections was calculated by multiplying the number of bins serviced by the number of visits during the reporting period. The total number of collections for the reporting year was then multiplied by the bin volume and by the density conversion factor to estimate weight.

The emission factor for “nappies" was then used to calculate emissions from sanitary waste. Given that there is no specific category of waste for sanitary waste in the NGA Factors, this factor was considered to be the most appropriate.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (t CO_2-e/t waste)
3	01/01/24-31/12/24	Sanitary waste	Invoices and estimation	As above	2.0

$$E = \sum_n C_n * \frac{V_n}{2} / 1000 * CF_N * EF_N$$

Where:

E = GHG emissions (t CO_2-e)
C_n = Number of collections for bin n
V_n = Volume of bin n (L)
CF_N = Volume to weight conversion factor for nappies (t/m^3)
EF_N = Emission factor for nappies (t CO_2-e/t waste)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Sanitary Waste	48	t	97	t CO_2-e
Total for source			**48**	**t**	**97**	**t CO_2-e**

4.3.7 Water and wastewater

The delivery of water requires energy to be expended by the water authority, which has emissions associated with both the supply of potable water and treatment of sewerage removed from the site.

Activity data

All water supplied to and removed from the Tasmanian University facilities is by TasWater. TasWater provides invoices detailing the quantity of water consumed and sewerage household equivalent (or equivalent tenements – ETs), which were used as activity data. Water and wastewater emissions are not estimated for the NSW campuses as there is no available data or estimates for this and it is an immaterial emission source.

The consumption associated with facilities within University campuses that are not under the University's operational control was deducted from the total reported consumption where available. Where this was not available it has been included in the reported total emissions, which is an overestimate of scope 3 emissions.

Assumptions

For urban water, it is assumed that all water treatment emissions as reported relate to the treatment of urban water. There is insufficient clarifying data from the Tasmanian Economic Regulator report to determine if this is correct, therefore it is a conservative assumption of the two methods available (the potable water emissions are for urban plus regional water supplied, which results in a lower emissions factor).

Calculation methodology

The Office of the Tasmanian Economic Regulator publishes an annual summary of the TasWater activities. The latest available report at the time of developing this GHG Inventory was for the FY2022-23 (Office of the Tasmanian Economic Regulator 2024). This included the following emissions estimates for the organisation.

Metric	Total volume (ML)	Average volume (kL/household)	Total emissions (t CO_2-e)
Urban Water	62,494	282	10,218
Sewerage	58,870	306	40,179

In its latest report, TasWater indicate that they identified errors in sewerage related GHG emission data reported in its 2021-22 and 2022-23 Annual Performance Reports. The corrected figures were approved by the Clean Energy Regulator. Consequently, the emission factor used in this inventory is significantly lower than the factor used in the 2023 inventory (which was incorrect). Emissions for 2023 have not been recalculated.

From this data, it is possible to calculate an emission factor per volume (for water consumed) and an emission factor per installation (for treated sewerage).

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (t CO_2-e/ML or ET)
3	01/01/24-31/12/24	Water	Invoices	As above	0.1635
3	01/01/24-31/12/24	Wastewater	Invoices	As above	0.2088

$$E = W_a/1000 * EF_a$$

Where:

E = GHG emissions (t CO_2-e)

W_a= Quantity of potable water (kL) for water consumption, or equivalent tenements (ETs) for sewerage

EF_a = Emission factor of water type a (t CO_2-e/ML or ET)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Water	291,028	kL	48	t CO_2-e
3	01/01/24-31/12/24	Wastewater	1,759	ETs	367	t CO_2-e
Total for source					**415**	**t CO_2-e**

4.3.8 Construction

The University undertook several construction activities in the reporting year, including construction of new buildings and major refurbishments as part of a major transformation that involves the relocation of Tasmanian campuses to the three major regional cities.

Activity data

A report on expenditure on construction was provided by Financial Services. The relevant natural account code is:

- 39210 Building contracts

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

The Australian Department of Climate Change, Energy, the Environment and Water reports the total emissions by economic sector per year (Department of Climate Change, Energy, the Environment and Water 2023). Additionally, the Australia Bureau of Statistics (2023) measures and publishes the value of the construction industry quarterly. From these values, an emission factor for GHG emissions per expenditure was calculated for the latest year available.

Scope	2022 Construction emissions (t CO_2-e)	2022 Construction expenditure ($)	Emission factor (kg CO_2-e/$)
3	11,448,116	259,723,847,000	0.0441

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/$)
3	01/01/24-31/12/24	Construction	Financial Services report	As above	0.0441

$$E = CE * EF_{CE}/1000$$

Where:

E = GHG emissions (t CO_2-e)
CE = Total construction expenditure ($)
EF_{CE} = Emission factor for construction expenditure (kg CO_2-e/$)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Construction	93,295,433	$	4,112	t CO_2-e
Total for source			93,295,433	**$**	**4,112**	**t CO_2-e**

4.3.9 Office paper

Activity data

The total reams of office paper used is obtained from reports provided by the University's major supplier. Data from supplier reports is collected for photocopy and printing paper of different sizes, grammages, percentage content of recycled paper and origin.

Assumptions

Financial reports of expenditure on office paper showed that >99% of paper is bought from the main University provider. Therefore, it was assumed that all paper used at the University was bought from the main provider.

Calculation methodology

Ream weight is calculated based on size, grammage and number of sheets per ream. This information is provided in the supplier's report.

When the office paper purchased has more than 0%, but less than 100% recycled content, then the proportion of recycled content is added to the 100% recycled weight and the proportion of virgin content is added to the virgin weight.

Scope	Reporting Period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/kg)
3	01/01/24-31/12/24	Virgin paper (domestic)	Supplier report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Recycled paper (domestic)	Supplier report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Virgin paper (imported)	Supplier report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Recycled paper (imported)	Supplier report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Carbon neutral paper	Supplier report		0

$$E = \left(\sum_n PW_n * RC_n * EF_{100,n}/1000 + \sum_n PW_n * VC_n * EF_{0,n}/1000\right)$$

Where:

E = Total GHG emissions (t CO_2-e)
PW_n = Weight of paper type n (kg)
RC_n = Content of recycling paper (%)
$EF_{100,n}$ = Emission factor of 100% recycled paper type n (kg CO_2-e/kg)
VC_n = Content of virgin paper (%)
$EF_{0,n}$ = Emission factor of virgin paper type n (kg CO_2-e/kg)

Calculated emissions

Scope	Reporting Period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Virgin paper (domestic)	0	kg	0	t CO_2-e
3	01/01/24-31/12/24	Recycled paper (domestic)	0	kg	0	t CO_2-e
3	01/01/24-31/12/24	Virgin paper (imported)	75	kg	0	t CO_2-e
3	01/01/24-31/12/24	Recycled paper (imported)	19,689	kg	62	t CO_2-e
3	01/01/24-31/12/24	Carbon neutral paper	0	kg	0	t CO_2-e
Total for source			**19,764**	**kg**	**62**	**t CO_2-e**

4.3.10 Washroom paper

Paper towels and toilet tissue are used throughout all campuses as washroom consumables. The emissions associated with the manufacture of these products are calculated and included in this inventory. It is noted that the emissions associated with the disposal of these products are captured in sections 4.3.6 and 4.3.8.

Activity data

University cleaner contractors provide reports detailing the number of cartons provided per paper towel or toilet tissue type for each facility.

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

The Australian Forest Products Association (AFPA) commissioned a report to analyse the pulp and paper manufacturing industry's emission profile, emissions intensity and trade exposure, which was published in 2022 (Industry Edge n.d). The report provides an emission factor per tonne of sold tissue paper (and other paper products), which has been used in this inventory.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (t CO_2-e / t)
3	01/01/24-31/12/24	Paper towel and toilet tissue	Invoices	AFPA report	1.55

The weight of a carton per product and the number of products/rolls are used to calculate the total weight per carton. Weights were obtained from information available online for each product (weight of one pack/roll by number of packs/rolls per carton, or dimensions and grammage) or estimated based on similar products.

$$E = \sum_n CW_n * C_n * EF_{PT}$$

Where:

E = Total GHG emissions (t CO_2-e)
CW_n = Weight of individual cartons of type n (t)
C_n = Number of cartons of type n
EF_{PT}= Emission factor of paper towel and toilet tissue (t CO_2-e/t)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Paper Towel and Toilet Tissue	34	t	52	t CO_2-e
Total for source			**34**	**t**	**52**	**t CO_2-e**

4.3.11 Business travel: Air travel

Staff, postgraduate students, some students in studying abroad programs and visitors use air travel to undertake research and/or teaching as well as administrative commitments.

Activity data

The University had one preferred air travel agency in the reporting year, which made available reports detailing flights booked for University travel, including city pairs, distance and seating class for each trip leg.

Assumptions

The University Travel Procedure states that "all University travel paid directly by the University must be booked through the University's contracted Travel Agent", so leakage of air travel due to staff booking flights outside the preferred travel providers is unlikely and it is assumed that all trips are booked through the preferred agent. The Travel Procedure also indicates that all University travel expenditure must be for University business, therefore it is assumed that all trips are for business travel.

When seating class is unknown, the economy class emission factor is used as the Travel Procedure indicates that all business travel shall be by this class, with few exceptions.

Calculation methodology

Direct and indirect emissions from well to tank (WTT) are calculated for air travel undertaken for University business. Emission factors (including the radiative forcing factor, a measure of the additional environmental impact of aviation) are provided by Climate Active and sourced from the UK Department for Business, Energy and Industrial Strategy (DBEIS 2023).

Flight categories (by distance) and flight classes (by seating class) have been defined in the table below.

Climate Active haul	DBEIS haul	Distance (km)	Supplier's report class	DBEIS class
Very short	Domestic to/from UK	≤ 400	Economy	Average
			Premium Economy	
			Business	
			First	
Short	Short-haul to/from UK	400 – 3,700	Economy	Economy
			Premium Economy	Business
			Business	
			First	
Long	Long-haul to/from UK	> 3,700	Economy	Economy
			Premium Economy	Premium Economy
			Business	Business
			First	First

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/km person)
3	01/01/24-31/12/24	Very Short Haul - All classes	Supplier report	DBEIS Factors	0.30607
3	01/01/24-31/12/24	Short Haul - Economy	Supplier report	DBEIS Factors	0.20536
3	01/01/24-31/12/24	Short Haul - Business	Supplier report	DBEIS Factors	0.30803
3	01/01/24-31/12/24	Long Haul – Economy	Supplier report	DBEIS Factors	0.22472
3	01/01/24-31/12/24	Long Haul – Premium Economy	Supplier report	DBEIS Factors	0.35953
3	01/01/24-31/12/24	Long Haul – Business	Supplier report	DBEIS Factors	0.65166
3	01/01/24-31/12/24	Long Haul - First	Supplier report	DBEIS Factors	0.89884

$$E = \sum_{HC} D_{HC} * (EF_{HC} + WTT\ EF_{HC})/1000$$

Where:

E = Total GHG emissions (t CO_2-e)

D_{HC} = Distance travelled on flights with a haul H and seating class C (km person)

EF_{HC} = Emission factor for direct emissions for flights with a haul H and seating class C (kg CO_2-e/km person)

WTT EF_{HC} = Emission factor for indirect emissions (well to tank) for flights with a haul H and seating class C (kg CO_2-e/km person)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Very Short Haul	134,849	km person	41	t CO_2-e
3	01/01/24-31/12/24	Short Haul	10,565,094	km person	2,182	t CO_2-e
3	01/01/24-31/12/24	Long Haul	17,785,484	km person	4,313	t CO_2-e
Total for source			**28,485,427**	**km person**	**6,536**	**t CO_2-e**

4.3.12 Business travel: Accommodation

Staff, postgraduate students and visitors often stay at hotels while travelling to undertake research, teaching and administrative commitments within Australia and internationally.

Activity data

Financial Services provided a report of all expenses related to domestic and international travel accommodation.

- 31001 Accommodation – Domestic
- 31002 Accommodation – International

The University travel provider made available a report with details of accommodation booked using their services (<45% of total University expense in the reporting year).

Assumptions

As Climate Active-provided emission factors for domestic accommodation (sourced from the Cornell Hotel Sustainability Benchmarking Index (CHSB) 2024) are for star-rated hotels, and in the absence of star rating

information in the Financial Services report, it is assumed that half of the stays are in 3-star hotels, and half in 4-star hotels. This is a reasonable approach as most of University staff would use this type of accommodation during business travel.

It is assumed that the price per night for stays in the University travel services supplier report is representative of the price for all staff and students stays.

Calculation methodology

The number of nights was estimated from expenditure provided in the Financial Services report by using the average price per night (domestic and international) calculated from the University's travel provider report.

The UK Department of Business, Energy and Industrial Strategy (DBEIS 2023) provides an emission factor for international overnight hotel stays. Different emission factors are provided for a range of countries based on estimates for an overnight stay in an average hotel. The emission factor for international hotel stays was calculated as the average of emission factors for all countries provided, except Australia, as the University Financial Services report does not provide information on countries.

The GHG emissions resulting from accommodation while travelling are calculated using the number of nights (from total annual expenditure) and the emission factors per night, area and star rating.

Scope	Reporting Period	Emission source	Data Source	Methodology reference	Emission factor (kg CO_2-e/night)
3	01/01/24-31/12/24	Accommodation – Domestic 3-stars	Financial and provider reports	Cornell University	30.21
3	01/01/24-31/12/24	Accommodation – Domestic 4-stars	Financial and provider reports	Cornell University	28.36
3	01/01/24-31/12/24	Accommodation – International	Financial and provider reports	DBEIS Factors	39.62

$$E = \sum_R TE_{RS} * EF_{RS}/1000$$

Where:

E = Total GHG emissions (t CO_2-e)
TE_{RS} = Total number of nights for travel accommodation in region R and star rating S (# nights)
EF_{RS} = Emission factor for travel accommodation in region R and star rating S (kg CO_2-e/ night)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Accommodation – Domestic 3-stars	8,741	nights	264	t CO_2-e
3	01/01/24-31/12/24	Accommodation – Domestic 4-stars	8,741	nights	248	t CO_2-e
3	01/01/24-31/12/24	Accommodation - International	4,311	nights	171	t CO_2-e
Total for source			**21,794**	**nights**	**683**	**t CO_2-e**

4.3.13 Business travel: Taxis and ride share (domestic)

University staff use taxis and ride share transport for travelling to research, teaching and administrative commitments within Australia.

Activity data

Financial Services provided a report of all expense items (private and University issued credit cards inclusive) recorded against the natural account code below, which include taxi and ride share fares.

- 31021 Other fares/Car hire/Mileage – Domestic

Assumptions

In the absence of more accurate information, ride share average distance and fare per trip were assumed to be the same as for taxis. It is also assumed that the average distance and waiting time per trip has not changed since 2014 (latest data available from the Australian Taxi Industry Association).

Calculation methodology

The reports from Financial Services were analysed to determine which of the expense items related to taxi or ride share fares. This was determined using the 'Narrative Data' of relevant transactions to locate items that contained the words "taxi", "cab" or "yellow" for taxi fares, and "uber" for ride share fares.

Distance per trip was estimated from expenditure by using the national average distance and average price per taxi trip (ATIA 2015). The Australian average was used as there is no information available for Tasmania. In addition, although most transactions would most likely be for Tasmanian transport, location is not always specified in the Financial Services report, which also include trips in the mainland.

Climate Active-provided emission factors for taxi and ride share services, were used to calculate emissions from both sources.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/km)
3	01/01/24-31/12/24	Taxi – national average	Financial Services report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Ride share – national average	Financial Services report	Climate Active inventory	Confidential

$$E = \sum_T D_T * EF_T/1000$$

Where:

E = GHG emissions (t CO_2-e)
D_T = Total distance by transport mode T ($)
EF_T = Emission factor for transport mode T (kg CO_2-e/km)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Taxi – national average	42,984	km	8	t CO_2-e
3	01/01/24-31/12/24	Ride share – national average	76,011	km	14	t CO_2-e
Total for source			**118,995**	**km**	**22**	**t CO_2-e**

4.3.14 Business travel: Hire cars (domestic)

All fuel used in domestic hire cars has been included in the total fuel reported in Section 4.1.3 Transport fuels. Although these emissions are identified as scope 3 emissions, the scope 1 emissions have been calculated and reported accordingly. Refer to Section 4.1.3 for a detailed explanation.

4.3.15 Staff commuting

Staff at the University of Tasmania use different transport means to travel to and from the different University campuses, including cars, taxis, motorbikes, bicycles, buses, and on foot, as well as train in mainland campuses.

Activity data

The University conducts a biennial Travel Behaviour Survey (TBS; last conducted in 2023) where staff members provide information on their transport habits when travelling to and from the University during a typical week in semester 1. Respondents detail the transport method/s and duration of each trip, together with the suburb in which they reside and the campus they attended, among other information.

Assumptions

TBS 2023 response rate was relatively high (~ 19%), so this is considered to be a representative sample. It is assumed that respondents were representative of all staff.

Only staff driving (either sole or multiple occupant cars) were included. Multi-occupant car passengers are assumed to be already included in those driving multi-occupant cars.

The Survey did not differentiate between plug-in hybrid electric vehicles and hybrid (not plug-in) vehicles. All cars were considered to be hybrid, which is a conservative approach,

When car size and power source was unknown, cars were considered to be medium size, and the emission factor for unknown fuel used.

It is assumed that all staff use the most direct route between their residence and their main campus. This might not be always the case as some staff undertake other activities on their way to/from work, however as these would not be part of commuting and because of the impossibility of obtaining precise data, this is a reasonable assumption.

It is assumed that all staff take four weeks of paid leave per year. Public holidays were also accounted for (estimated as 10 days, which is less than the current gazetted number of public holidays and thus a conservative estimate). Therefore, it is assumed that commuting was required for 46 weeks a year for all staff.

Calculation methodology

Emissions from commuting were calculated as the emissions from commuting based on the latest University's Travel Behaviour Survey.

Based on the TBS results, the number of trips per transport mode was calculated, and the distance between residence and main campus estimated using Google Maps. This data was used to calculate the total distance travelled per transport mode and per state in one typical working week. Distance was then multiplied by the number of working weeks, total number of staff (from the University People and Wellbeing department) and the specific emission factors to estimate the emissions from each transport mode.

Climate Active-provided emission factors (most from DBEIS 2023) were used to calculate emissions from staff commuting.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/km)
3	01/01/24-31/12/24	Car – diesel large	Staff survey	DBEIS	0.2580
3	01/01/24-31/12/24	Car – diesel medium	Staff survey	DBEIS	0.2091
3	01/01/24-31/12/24	Car – diesel small	Staff survey	DBEIS	0.1740
3	01/01/24-31/12/24	Car – gasoline large	Staff survey	DBEIS	0.3441
3	01/01/24-31/12/24	Car – gasoline medium	Staff survey	DBEIS	0.2268
3	01/01/24-31/12/24	Car – gasoline small	Staff survey	DBEIS	0.1839
3	01/01/24-31/12/24	Car – hybrid electric large	Staff survey	DBEIS	0.1945

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/km)
3	01/01/24-31/12/24	Car – hybrid electric medium	Staff survey	DBEIS	0.1449
3	01/01/24-31/12/24	Car – hybrid electric small	Staff survey	DBEIS	0.1430
3	01/01/24-31/12/24	Car – electric only medium	Staff survey	DBEIS	0.0565
3	01/01/24-31/12/24	Car – electric only small	Staff survey	DBEIS	0.0523
3	01/01/24-31/12/24	Motorcycle	Staff survey	DBEIS	0.1432
3	01/01/24-31/12/24	Bus	Staff survey	DBEIS	0.1350
3	01/01/24-31/12/24	Train	Staff survey	DBEIS	0.0444
3	01/01/24-31/12/24	Ferry	Staff survey	DBEIS	0.0230
3	01/01/24-31/12/24	Taxi TAS	Staff survey	Climate Active	Confidential
3	01/01/24-31/12/24	Taxi NSW	Staff survey	Climate Active	Confidential

$$E = \sum_{ms} D_{ms} * W * EF_{ms}/1000 * S/SR$$

Where:

E = Total GHG emissions (t CO_2-e)
D_{ms} = Distance travelled for work by survey respondents in a week on transport mode 'm' and state 's' (km)
W = Number of working weeks
EF_{ms} = Emission factor for transport mode m and state s (kg CO_2-e/km)
S = Total number of staff (headcount)
SR = Number of survey respondents (headcount)

Calculated emissions

Travel Behaviour Survey

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Car – diesel large	1,509,475	km	389	t CO_2-e
3	01/01/24-31/12/24	Car – diesel medium	553,867	km	116	t CO_2-e
3	01/01/24-31/12/24	Car – diesel small	352,297	km	61	t CO_2-e
3	01/01/24-31/12/24	Car – gasoline large	826,605	km	284	t CO_2-e
3	01/01/24-31/12/24	Car – gasoline medium	5,428,188	km	1,231	t CO_2-e
3	01/01/24-31/12/24	Car – gasoline small	5,290,669	km	973	t CO_2-e
3	01/01/24-31/12/24	Car – hybrid electric large	3,978	km	1	t CO_2-e
3	01/01/24-31/12/24	Car – hybrid electric medium	316,775	km	46	t CO_2-e
3	01/01/24-31/12/24	Car – hybrid electric small	115,733	km	17	t CO_2-e
3	01/01/24-31/12/24	Car – electric only medium	382,069	km	22	t CO_2-e
3	01/01/24-31/12/24	Car – electric only small	153,741	km	8	t CO_2-e
3	01/01/24-31/12/24	Motorcycle	183,483	km	26	t CO_2-e
3	01/01/24-31/12/24	Bus	1,194,410	km	161	t CO_2-e
3	01/01/24-31/12/24	Train	7,365		0	

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Ferry	1,274	km	0	t CO_2-e
3	01/01/24-31/12/24	Taxi TAS	17,932	km	3	t CO_2-e
3	01/01/24-31/12/24	Taxi NSW	0	km	0	t CO_2-e
Total for source			**16,377,863**	**km**	**3,339**	**t CO_2-e**

4.3.16 Working from home (WFH) energy

Some University staff work from home rather than from a University facility. While working from home, staff may use energy for office equipment, lighting and heating/cooling.

Activity data

The number of employees working from home per month was estimated using data from the latest University's biennial Travel Behaviour Survey (TBS 2023) and employee number data provided by People and Wellbeing.

Assumptions

It is assumed that the percentage of employees working from home is similar throughout the year.

The Climate Active-provided Working from Home emissions calculator makes several assumptions about energy use, working spaces, sharing of spaces, equipment used and lighting. These assumptions have not been altered.

Calculation methodology

The percentage of staff working from home in the TBS was used to estimate the number of staff working from home for the whole of the university (per month and state). The FTE staff was then estimated using the FTE to headcount proportion each month (also per state).

The Climate Active-provided WFH emissions calculator was used to estimate emissions from energy used by staff working from home.

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	WFH energy	NA		154	t CO_2-e
Total for source			**NA**		**154**	**t CO_2-e**

4.3.17 Catering

Catering is provided for functions on campus such as graduation ceremonies, dinners and receptions, exhibitions and various student, staff and/or community entertainment events.

Activity data

Expenditure on catering was provided by Financial Services. Relevant natural account codes for catering are:

- 32034 Catering
- 33030 Conferences and short courses – Catering/dinners

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

Climate Active-provided an emission factor, which was used to calculate emissions from this source.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/$)
3	01/01/24-31/12/24	Catering	Financial Services report	Climate Active inventory	Confidential

$$E = CE * EF_{CE}/1000$$

Where:

E = GHG emissions (t CO_2-e)
CE = Total catering expenditure ($)
EF_{CE} = Emission factor for catering expenditure (kg CO_2-e/$)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Catering	2,610,152	$	518	t CO_2-e
Total for source			**2,610,152**	**$**	**518**	**t CO_2-e**

4.3.18 Security services

The University outsources security services for facilities under the University's operational control (noting that some out of boundary facilities are also covered by these services).

Activity data

Total expenditure on security services was provided by Financial Services. Relevant natural account codes for this source are:

- 39112 Security – contract
- 39113 Security – non-contract

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

Climate Active provided an emission factor for security services, which was used to calculate the emissions from this source.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/$)
3	01/01/24-31/12/24	Security services	Financial Services report	Climate Active inventory	Confidential

$$E = SS * EF_{SS}/1000$$

Where:

E = GHG emissions (t CO_2-e)
SS = Total security services expenditure ($)
EF_{SS} = Emission factor for security services expenditure (kg CO_2-e/$)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	Security services	3,329,528	$	772	t CO_2-e
Total for source			**3,329,528**	**$**	**772**	**t CO_2-e**

4.3.19 ICT hardware and telecommunications

University staff and students use Information and Communication Technology (ICT) equipment and telecommunication services for learning and teaching, research and administrative activities.

Activity data

Total expenditure on ICT hardware and telecommunications was provided by Financial Services. Relevant natural account codes for these emission sources are:

- 36310 IT hardware [Asset account]
- 36400 Communications Call Charges
- 36401 Communications Call Charges – Mobiles
- 36418 Internet Charges - AARNET
- 36420 Other Internet Service Providers

Assumptions

No assumptions were required in calculating this emissions source.

Calculation methodology

The IT hardware report was reviewed by ICT Services staff to exclude miscoded transactions or transactions that are not relevant to this emissions source (e.g., licences, warranty, software, etc.).

Climate Active-provided emission factors, which were used to calculate emissions from these sources.

Scope	Reporting period	Emission source	Data source	Methodology reference	Emission factor (kg CO_2-e/$)
3	01/01/24-31/12/24	ICT hardware	Financial Services report	Climate Active inventory	Confidential
3	01/01/24-31/12/24	Telecommunications	Financial Services report	Climate Active inventory	Confidential

$$E = \sum_T IT_T * EF_T/1000$$

Where:

E = GHG emissions (t CO_2-e)
IT_T = Total expenditure on ICT expense type T ($)
EF_T = Emission factor for ICT expense type T (kg CO_2-e/$)

Calculated emissions

Scope	Reporting period	Emission source	Activity data	Unit	GHG emissions	Unit
3	01/01/24-31/12/24	ICT hardware	6,627,421	$	849	t CO_2-e
3	01/01/24-31/12/24	Telecommunications	1,364,977	$	166	t CO_2-e
Total for source			**7,992,398**	**$**	**1,014**	**t CO_2-e**

5 ASSESSMENT OF UNCERTAINTY

There is statistical uncertainty associated with GHG source data, resulting from natural variations (e.g., random human errors in the measurement process) and fluctuations in measurement equipment. Uncertainty associated with quantifying the parameters used as inputs (e.g., activity data and emission factors) arises any time GHG emissions are quantified (The Green House Gas Protocol: Guidance on uncertainty assessment in GHG inventories and calculating statistical parameter uncertainty 2003).

An estimate of the data uncertainty has been carried out for each measurement parameter. The total uncertainty is calculated from the square root of the sum of the squares of each uncertainty value. This assessment has been carried out in accordance with the National Greenhouse and Energy Reporting (Measurement) Determination 2008 and the GHG Protocol.

Total uncertainty for the 2024 GHG Inventory was 4.29%.

6 ASSURANCE

The University of Tasmania is committed to periodic (triennial) technical assessment of its carbon footprint. A technical assessment was conducted for the University's 2024 GHG Inventory. Assurance statements when completed are uploaded to the University Sustainability website.

In addition, the University was also audited for its 2019 GHG Inventory by Climate Active as part of their new approach to ensure the ongoing integrity of Climate Active carbon neutral claims.

7 FUTURE IMPROVEMENTS

7.1 Data collection

Metering will continue to be improved at University facilities to better monitor energy consumption, allowing for precise tracking of energy usage patterns, identifying inefficiencies, and pinpointing areas for energy-saving interventions. Enhanced metering also facilitates the accurate calculation of GHG emissions, ensuring that the inventory reflects true emissions levels.

A waste hub was organised in 2022 to consolidate waste collection. We continue to work with waste service suppliers and the University's Waste Officer to collect more accurate data. As a part of this, regular internal audits by Waste Officer will continue.

A more comprehensive reporting process (including both reclaimed and refilled amount of gas) is being developed for refrigerant gases. This will allow more accurate reporting, better reflecting the gas leakage from University assets.

It is anticipated that transport data for commuting calculations will continue to be collected biennially through the University's Travel Behaviour Survey and associated targeted counting regime. More specific data about car size and fuel will continue to be included and refined in future surveys to increase accuracy.

An investigation of whether more accurate data is possible for construction (expenditure on construction materials) and security services (fuel data for security vehicles) is being considered.

7.2 Data storage

The University continues to work towards the continuous improvement of the existing Built Environment, Energy and Emissions Register System (BEEERS) so it can be used in the future for the University GHG Inventories record keeping.

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APPENDIX A. SUMMARY OF THE UNIVERSITY GHG INVENTORY 2024

Emissions source		Activity data		Unit	Emissions by scope (t CO_2-e)			Total emissions (t CO_2-e)
					1	2	3	
Natural gas	Natural gas	40,357	40,357	GJ	2,080		161	2,241
Stationary fuels and petroleum-based products	Stationary diesel	3,486	20,535	L	9		2	54
	Stationary gasoline	2,416		L	6		1	
	Stationary liquefied petroleum gas	10,413		L	16		5	
	Stationary kerosene	4,200		L	11		3	
	Stationary petroleum-based oils	20		L	0		0	
	Dry wood	7,000	7,000	kg	0			
Transport fuels	Transport (post 2004) diesel	131,454	307,969	L	357		88	957
	Transport (post 2004) gasoline	176,515		L	408		104	
Electricity	Electricity – TAS (excl generation)	46,148,0.38	47,757,927	kWh		5,538	462	6,395
	Electricity - NSW	116,464		kWh		79	6	
	Electricity - SA	51,458		kWh		13	4	
	Electricity - NT	58,725		kWh		32	4	
	Electricity - WA	28,814		kWh		15	1	
	Electricity - TAS scope 3 facilities	933,845		kWh			121	
	Electricity - VIC scope 3 facilities	139,119		kWh			120	
	Electricity generated on-site	281,464		kWh		0		
Working from home (WFH)	Energy (WFH)						154	154
Refrigerant gas	Refrigerant gas 134a	35	573	kg	46			1,228
	Refrigerant gas 404a	72		kg	282			
	Refrigerant gas 407c	16		kg	26			
	Refrigerant gas 410	395		kg	760			
	Refrigerant gas 438a	56		kg	114			

Emissions source		Activity data		Unit	Emissions by scope (t CO_2-e)			Total emissions (t CO_2-e)
					1	2	3	
Livestock	Dairy cows	445	620	head/yr	1,160			1,468
	Other livestock	175		head/yr	308			
Waste to landfill and recycling	Commercial waste to landfill	652	1,822	t			848	1,743
	Domestic waste to landfill	469		t			751	
	Organic waste to landfill	23		t			49	
	Recycled waste	678		t			0	
Sanitary waste	Sanitary waste	48	48	t			97	97
Water	Water	291,028	291,028	kL			48	48
Wastewater	Wastewater	1,759	1,759	ETs/yr			367	367
Construction	Construction	93,295,433	93,295,433	$			4,112	4,112
Office paper	Virgin paper	75	19,764	kg			0	62
	Recycled paper	19,689		kg			62	
Paper tissue	Paper towels and toilet tissue	34	34	t			52	52
Business travel: Flights	Very Short haul	134,849	28,485,427	km			41	6,536
	Short haul	10,565,094		km			2,182	
	Long haul	17,785,484		km			4,313	
Business travel: Accommodation	Accommodation - Domestic	17,483	21,794	nights			512	683
	Accommodation - International	4,311		nights			171	
Business travel: Taxis	Taxis - Domestic	42,984	118,995	km			8	22
	Ride share - Domestic	76,011		km			14	
Staff Commute	Car	14,933,399	16,337,863	km			3,148	3,339
	Motorcycle	183,483		km			26	
	Bus	1,194,410		km			161	
	Taxi	17,932		km			3	
	Train	1,274		km			0	
	Ferry	7,365		km			0	
Catering	Catering	2,610,152	2,610,152	$			518	518

Emissions source		Activity data		Unit	Emissions by scope (t CO_2-e)			Total emissions (t CO_2-e)
					1	2	3	
Security services	Security services	3,329,528	3,329,528	$			772	772
ICT	ICT hardware	6,627,421	7,992,398	$			849	1,014
	Telecommunication services	1,364,977		$			166	
TOTAL GROSS EMISSIONS					**5,584**	**5,677**	**20,506**	**31,767**
TOTAL CARBON OFFSETS					**5,584**	**5,677**	**20,506**	**31,767**
TOTAL NET EMISSIONS					**0**	**0**	**0**	**0**

APPENDIX B. CHANGE IN GROSS EMISSIONS 2023 TO 2024

The following table shows the change in GHG emissions from the previous reporting year. It is important to note however that comparison between years may not be indicative of emissions reduction measures because of the change in methodology for a number of sources following changes on reporting requirements from Climate Active and NGA emission factor changes, as well as the impact of the COVID-19 pandemic.

Emissions source		2023 emissions (t CO_2-e)	2024 emissions (t CO_2-e)	Change in emissions (%)
Natural gas	Natural gas	2,358	2,241	-5%
Stationary fuels and petroleum-based products	Stationary diesel	1	12	>100%
	Stationary gasoline	11	7	-39%
	Stationary liquefied petroleum gas	31	22	-30%
	Stationary kerosene	21	14	-34%
	Stationary petroleum-based oils	0	0	-86%
	Dry wood	0	0	0%
Transport fuels (incl hire cars)	Transport (pre 2004) diesel	69	0	-100%
	Transport (post 2004) diesel	510	445	-13%
	Transport (post 2004) gasoline	574	512	-11%
Electricity	Electricity - TAS	6,238	6,121	-2%
	Electricity - NSW	88	85	-3%
	Electricity - SA	17	17	-1%
	Electricity - NT	37	36	-2%
	Electricity - WA	14	16	15%
	Electricity - VIC	28	120	>100%
Working from home	Energy (WFH)	153	154	1%
Refrigerant gas	Refrigerant gas 134a	99	46	-54%
	Refrigerant gas 404a	360	282	-22%
	Refrigerant gas 407c	15	26	76%
	Refrigerant gas 410	57	760	>100%
	Refrigerant gas 427a	12	0	-100%
	Refrigerant gas 438a	60	114	90%
Livestock	Dairy cows	1,041	1,160	11%
	Other livestock	138	308	>100%
Waste to landfill and recycling	Commercial waste to landfill	1,354	848	-37%
	Domestic waste to landfill	481	751	56%
	Food/organic waste to landfill	7	49	>100%
	Recycled waste	0	0	n/a
Sanitary waste	Sanitary waste	142	97	-32%

Emissions source		2023 emissions (t CO_2-e)	2024 emissions (t CO_2-e)	Change in emissions (%)
Water	Water	35	48	35%
Wastewater	Wastewater	1,310	367	-72%
Construction	Construction	6,600	4,112	-38%
Office paper	Virgin paper	9	0	-97%
	Recycled paper	53	62	18%
	Carbon neutral paper	0	0	
Washroom paper	Paper towels and toilet tissue	55	52	-5%
Business travel: Flights	Very short haul	33	41	27%
	Short haul	2,231	2,182	-2%
	Long haul	3,453	4,313	25%
Business travel: Accommodation	Accommodation – Domestic	763	512	-33%
	Accommodation – International	180	171	-5%
Business travel: Taxis and ride share	Taxis – Domestic	11	8	-29%
	Ride share – Domestic	13	14	5%
Staff Commuting	Car	3,144	3,148	0%
	Motorcycle	26	26	0%
	Bus	152	161	6%
	Taxi	3	3	-6%
	Train	0	0	0%
	Ferry	0	0	0%
Catering	Catering	449	518	15%
Security Services	Security Services	719	772	7%
ICT hardware	ICT hardware	1,123	849	-24%
Telecommunications	Telecommunications	203	166	-18%
TOTAL CHANGE		**34,483**	**31,767**	**-8%**

APPENDIX C. UNIVERSITY OF TASMANIA AUSTRALIAN FACILITIES